

CARDINAL LOCAL SCHOOLS

15982 E. High St, PO Box 188, Middlefield, Oh 44062
440-632-0261

STUDENT RECORD TRANSFER

DATE SENT _____

SENDER _____

I hereby authorize:

Name of School District Releasing Records

Address of School Releasing Records

Releasing School Phone

Releasing School Fax

Student has moved to Cardinal

Student is Open Enrolled to Cardinal

Student is Court Placed to Cardinal

Other

to release the following records for all grades K-12 regarding:

| Student Name | Birthdate | Grade |
|---|------------------------------------|-------|
| ___ All K-12 grade cards and grades in progress | ___ EL related documents | |
| ___ Attendance record | ___ Official School Transcript | |
| ___ IEP/504 documents | ___ SAT/ACT scores and dates | |
| ___ Court documents relative to custody or name change | ___ Psychological reports | |
| ___ Immunization and Health records | ___ Discipline records | |
| ___ Birth Certificate or alternative documentation | ___ Kindergarten Reading Readiness | |
| ___ Third Grade Reading Guarantee Scores (for K-3 students) | ___ Gifted/WEP-WAP plan | |
| ___ Standardized/Proficiency Test Scores including OAT and OGT scores and dates | | |

| Parent/Guardian Signature | Relationship | Date |
|---------------------------|--------------|------|
| | | |

FOR RELEASING SCHOOL:

Send records to:

_____ AJ Jordak Elementary School
PO Box 188
Middlefield, OH 44062
FAX 440-632-5192
Ph. 440-632-0261 Option 2

_____ Cardinal Middle School
PO Box 879
Middlefield, OH 44062
FAX 440-632-0294
Ph 440-632-0261 Option 4

_____ Cardinal High School
PO Box 7
Middlefield, OH 44062
FAX 440-632-1734
Ph 440-632-0261 Option 5

Is the student currently expelled _____ or suspended _____?

Person to contact _____

DISTRICT IRN # _____