

**Cardinal Local School District
Meeting/Work Session
October 24, 2018**

The **Meeting/Work Session** of the Cardinal Board of Education held at 5:00 p.m. on October 24, 2018, was attended by Ken Klima, Wendy Anderson, Barb Rayburn, Linda Smallwood and Katie Thomas.

Superintendent's Report

Action Items:

Human Resources/Personnel

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve the following personnel matters:

- A. Drivers - Insurance Purposes
Motion to approve the following staff members as van drivers for insurance purposes:
 - Joe DiMattia
 - Shaun Spence

- B. Supplemental Contracts - 2018-19 school year
 - Steven Bucy, Freshman Boys Basketball Coach, Step 0 - .06
 - Jennifer Fekete, MS Girls Basketball Coach (7th grade), Step 0 - .06

- C. Volunteer
 - Drew Mast, Fall Play, necessary paperwork on file

Dr. Hunt pointed out the two coaches are being approved so they can transport student to events in a school vehicle.

Roll call vote:

Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

Bus Usage

Mrs. Smallwood moved and Mrs. Anderson seconded a motion to approve the use of a school bus and driver by Navoo Country School for a field trip at no cost to the district on October 29, 2018.

Roll call vote:

Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

Donations

Mrs. Anderson moved and Mrs. Rayburn seconded a motion to approve the following donations:

- RadioActive Electronics, \$500.00 to help offset the cost of quarterly Huskie Reports
- Blasko and Cummins, \$3,695 for new scorer's table at the high school
- Athletic Boosters, \$1,785 for boys basketball uniforms

Dr. Hunt shared each quarter the last few years we have done the Huskie Report and there is a cost to Middlefield Post to do it. He has teamed up with Kim Breyley to help support the cost by contacting a few folks and giving them advertising space in the report. There is one donation tonight on the agenda and there are three more to come.

Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye

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Roof Contract

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve the Roof Phase III contract with Building Technicians Corp in the amount of \$200,500, COP Project.

Dr. Hunt stated this is for the CIS and High School roofs as previously discussed. Mrs. Thomas asked what section of the high school roof is being done. Brian Kelly stated the roof over the weight room, wrestling room and practice room. Dr. Hunt said we will have to go back out for bids to complete the rest of the roof projects in the spring. Mrs. Rayburn asked if there was a timeline with the costs on it for the whole project. Dr. Hunt replied we shared the plan before and it had the estimated beginning costs at that time. We have to go out and bid for the remainder of the projects to see what the actual costs will be. Mr. Kelly added we did a three year time frame for the projects to be completed. Mrs. Smallwood asked if this is phase III and how many phases are there. Mr. Kelly stated yes, this is phase III and there could be five phases. It is hard to get an actual cost of each project right now. You can do several core samples but you could have different issues once you tear off the roofing. That is why there is a contingency included in the original cost and plan. Mrs. Anderson wondered if this was included in the plan he shared with the Board. Dr. Hunt replied yes, there were color coded phases to the plan. Mrs. Thomas asked if this would be done over the winter. Mr. Kelly stated we are three weeks behind due to communication issues so only the CIS roof will be completed right now and the high school roof will be completed in the spring. Mrs. Smallwood asked if the delay would cause leaks in the new wrestling room. Mr. Kelly stated there is still a small leak in the old room that had the water damage but they will patch it until spring. With a corrugated roof it presents some challenges until the roof is replaced.

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Katie Thomas, aye Linda Smallwood, aye Barb Rayburn, aye

Contract Services

Mrs. Thomas moved and Mrs. Smallwood seconded a motion to reapprove the snow plow contract with Hauser Services as a two-year extension of the original contract approved in FY 2018. This will lock in the pricing with no increase for FY 2019 and FY 2020.

Roll call vote:

Wendy Anderson, aye Katie Thomas, aye Linda Smallwood, aye Barb Rayburn, aye Ken Klima, aye

Executive Session:

Mrs. Anderson moved and Mrs. Thomas seconded a motion for the Cardinal Local Schools Board of Education to recess into executive session for the purpose of employee evaluations. Upon conclusion of this executive session, the Governing Board President will gavel the Governing Board back into open session at this location. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Motion Approved at 5:12 P.M.

Time Retired: 5:14 P.M.

Time Returned from Executive Session 6:04 P.M.

Roll call vote:

Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

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Adjournment:

Mrs. Anderson moved and Mr. Klima seconded a motion to adjourn the meeting.

Meeting adjourned at 6:05 P.M.

Roll call vote: unanimous yes.

Kenneth Klima, President

Merry Lou Knuckles, Treasurer