

# Public Meeting of the *Cardinal Local* Board of Education

## December 14, 2016 Cardinal Board Office 6:00 P.M. Regular Meeting

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This meeting of the Board of Education in public is for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

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**Ken Klima, President**

**Wendy Anderson, Vice-President**

**Greg McClain**

**Linda Smallwood**

**Katie Thomas**

**Dr. Scott J. Hunt, Superintendent**

**Merry Lou Knuckles, Treasurer**

### I. Roll Call:

\_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas

### Pledge of Allegiance

### II. Student Recognition Liaison:

- What's Inside? Huskie Pride!
  - 4<sup>th</sup> Grade Halloween Entrepreneur Fair - Top Vendors
    - Frank Corrao
    - Dominic Hodgson
    - Ana Mulanax
    - Lance Stewart
  - Key Club – Thanksgiving Meals
    - Jonathan Holt
    - Allissa Nevison
    - Brandon Nevison
    - Dawn Scribber
    - Morgan Smock
    - Megan Tucker
    - Jordan Weaver

### III. Presentation:

1. Cardinares

### IV. Hearing of the Public:

A member of the public may address the Board of Education when recognized by the President of the Board. When recognized, please state your name, the group (if any) that you represent, the agenda item you wish to address and attempt to limit your remarks to three minutes.

V. Discussion Items:

1. Levy – 4.5, 5.0, 5.5, Income Tax
2. Pay to participate

VI. Superintendent's Report

1. Action Items: Human Resources/Personnel

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the following personnel matters:

A. Resignations

- **Amy Caprez**, CMS Paraprofessional, effective November 20, 2016
- **Rachel Kumher**, Head Nurse, effective December 9, 2016
- **Alysha Makowski**, Assistant Nurse, effective December 9, 2016
- **Chad Zeigler**, MS Wrestling coach (split contract), effective December 6, 2016

B. RIF Recall

- **Kristan Mast**, Transportation Aide, effective December 5, 2016, Level 1, Step 2

C. New Employees

- **Amanda Hamrle**, JES Cafeteria Monitor, 60-day probationary contract, \$10/hour, effective November 29, 2016

D. New Contracts

- **Joanne Leichtman**, JES Head Secretary, Limited Contract, effective December 13, 2016, Level 3, Step 1, per the negotiated OAPSE agreement
- **Alysha Makowski**, Head Nurse, BA, Step 0 per the negotiated CEA contract
- **Christine Schroeter**, Paraprofessional, effective November 30, 2016, Level 1, Step 4
- **Sue Urbanski**, Van Driver, Continuing Contract, effective November 24, 2016, Level 2, Step 11

E. On Board Instruction (OBI) Trainer

- **Bob Delbo**, \$22.00/hour

F. FMLA

- **Megan Cameron**, beginning any time between January-April 2017, for 12 weeks

G. Supplemental Contract

- **Brian George**, 8<sup>th</sup> grade boys basketball coach, Step 0, .06

H. Substitutes

- **Jill Chapek**, cafeteria, custodial, transportation; necessary paperwork on file
- **Jessica Kurzeika**, driver, necessary paperwork on file
- **Christopher Wade**, custodial, maintenance; necessary paperwork on file

I. Volunteers

- **Dan Chenoweth**, Indoor Track
- **Greg Cicero**, Indoor Track
- **Kim Domen**, HS Girls Basketball
- **Jim Gubanyar**, HS Girls Basketball
- **Michael Hickox**, MS Future City Club
- **Michael Hoffman**, MS Wrestling
- **Paul Pollock**, MS Girls Basketball
- **Tyler Walters**, HS Boys Basketball
- **Brian Zeigler**, MS Wrestling
- **Chad Zeigler**, MS Wrestling

Roll call vote: \_\_Wendy Anderson \_\_Greg McClain\_\_ Linda Smallwood \_\_Katie Thomas \_\_Ken Klima

2. Action Items: Future City Competition Trip

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the following trip:

- **CMS Future City competition** January 14, 2017 in Columbus, OH; students to be transported by family; no cost to the District

Roll call vote: \_\_Greg McClain\_\_ Linda Smallwood \_\_Katie Thomas \_\_Ken Klima \_\_Wendy Anderson

3. Action Items: Contracts

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the following contracts:

- **Geauga County ESC**, Special Education services for fiscal year 2017, \$234,915.17
- **Mary Kangas**, reimbursement costs to transport son to CARES at \$.54/mile; 93.2 miles roundtrip, \$50.33/day
- **Ohio School Boards Association**, Legal Assistance Fund (LAF) Consultant Service for 2017, \$250.00
- **Ohio School Boards Association**, Annual Membership Dues for 2017, \$4,508
- **Ravenna Ed. Alt**, cost for one student from Day Treatment at \$165/day to Coral Autism Program at \$160/day
- **Ravenna Ed. Alt**, cost for one student from Berkshire/Ledgemont ESC ED to day treatment program at \$165/day + transportation

Roll call vote: \_\_Linda Smallwood \_\_Katie Thomas \_\_Ken Klima \_\_Wendy Anderson \_\_Greg McClain

#### 4. Action Items: On Board Instruction (OBI) Trainer Rate

A. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve a flat rate of \$22.00/hour for OBI trainer instruction

Roll call vote: \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood

#### 5. Action Items: District Grounds Use

A. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the following requests for district grounds use:

- **Middlefield Village**, use of JES parking lot for Village celebration December 17, 2016
- **Middlefield Chamber of Commerce**, use of CMS Field for the Kelly Miller Circus on August 3-4, 2017

Roll call vote: \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas

#### 6. Action Items: Donations

A. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the following donations:

- **Anonymous**, 306 gently used golf balls to the golf program, \$75 value
- **Cardinal PTA**, swipe cards, \$100 value
- **Cardinal PTO**, deposit for 8<sup>th</sup> grade Gettysburg field trip, \$500.00
- **Frank Agency**, Ohiovarsity.com winter subscription, \$1,500 value
- **NAPA**, 20 cases of bottled water, \$500 value
- **Matthew Mesarchek**, nine, two-drawer filing cabinets to CMS, \$150/each value
- **In Memory of Harry J. & Julianna Visser**, HS biology equipment, \$4,000 value

Roll call vote: \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima

#### 7. Action Items: NEOLA Policy

Motion to approve the **NEOLA Policy Update**, Volume 35, Number 1:

The Board is asked to consider the revised Board policies: 0100 Definitions, 1619.02 Privacy Protections of Fully Insured Group Health Plans, 1619.03 Patient Protection and Affordable Care Act, 2460 Special Education, 3419.02 Privacy Protections of Fully Insured Group Health Plans, 3419.03 Patient Protection and Affordable Care Act, 4419.02 Privacy Protections of Fully Insured Group Health Plans, 4419.03 Patient Protection and Affordable Care Act, 5330.02 Procurement and Use of Epinephrine Auto Injectors in Emergency Situations, 5830 Student Fund-Raising, 6605 Crowdfunding, 8330 Student Records, 9700 Relations with Special Interest Groups

Roll call vote: \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson

8. Action Items: Indoor Track Team

Motion to approve an **Indoor Track Team** for the 2016-2017 winter season; volunteer efforts, no cost to the District

Roll call vote: \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain

VII. Treasurer’s Report:

A. **Minutes**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the minutes of November 9, 2016, regular meeting.

Roll call vote: \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas

B. **Approval of Bills**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the bills in the amount of **\$1,204,918** (includes payroll) paid during November and those necessary for December.

Roll call vote: \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima

C. **Financial Reports**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the Monthly Financial Reports and Cash Reconciliation for the month of June, as submitted. Also approve the amendments to the **Certified Revenues and Appropriations for the month of November** and those necessary for December. General Fund Certified Revenues are \$13,625,947. All Other Fund Certified Revenues are \$3,435,050.62. General Fund Appropriations are \$13,514,275. All Other Fund Appropriations are \$3,304,248.78.

Roll call vote: \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson

D. **Interest Income**

The School District earned **\$259.07** in interest income for the month of November fiscal year-to-date total is **\$2,186.08**. Interest rates are: Middlefield Bank – .30% .

E. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

H. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**President Pro-Tempre**

Nominations for President Pro-Tempre \_\_\_\_\_

Motion to appoint (President Pro-Tempre) \_\_\_\_\_

To preside over the opening of the Organizational meeting in January.

January Organizational Meeting – 5:30 p.m., January 11, 2017, Board Office

\*Budget Hearing – 5:45 p.m., January 11, 2017.

To be advertised in paper or general circulation.

Regular Meeting – 6:00 p.m., January 11, 2017.

Roll call vote: \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain

VIII. Information:

- December 15-16: JES/CIS Holiday Headquarters
- December 15: CHS Winter Concert, 7:00 p.m.
- December 16: CMS Winter Formal, 6:00 p.m.
- December 21: JES/CIS Holiday Parties
- December 22-January 3, 2017: Winter Break
- December 28: Work Session, 6:00 p.m.
- January 3, 2017: Teacher’s Report (Professional Development)
- January 4, 2017: Students return
- January 11: End 2<sup>nd</sup> grade period/Early Release Day
- January 11: Organizational Meeting/Budget Hearing/Regular BOE Meeting, 5:30 p.m.

IX. Meetings:

- December 28, 2016 – Work Session, 6:00 p.m.

X. Discussion Items:

XI. Legislative Update:

XII. Auburn Career Center:

XIII. Executive Session:

A motion to retire to executive session for the purpose of discussion of:

- |   |  |
|---|--|
| <input type="checkbox"/> Personnel matter(s)                | <input type="checkbox"/> Negotiations                    |
| Topic(s):   |  |
| <input type="checkbox"/> Investigation of charges/complaint | <input type="checkbox"/> Confidential matters            |
| <input type="checkbox"/> Purchase/sale of property          | <input type="checkbox"/> Security/Emergency protocols    |
| <input type="checkbox"/> Legal dispute                      | <input type="checkbox"/> Economic development assistance |

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

\_\_\_ Ken Klima \_\_\_ Wendy Anderson \_\_\_ Katie Thomas \_\_\_ Linda Smallwood \_\_\_ Greg McClain

**Motion Approved at \_\_\_\_\_ P.M. Time Retired: \_\_\_\_\_ P.M.**

**Time Returned from Executive Session \_\_\_\_\_ P.M.**

XIV. Adjournment:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Meeting adjourned at \_\_\_\_\_ P.M.

Roll call vote: \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas