

**Cardinal Local School District  
Regular Meeting  
October 12, 2016**

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The **Regular Meeting** of the Cardinal Board of Education held at 6:00 p.m. on October 12, 2016, was attended by Ken Klima, Wendy Anderson, Greg McClain, Linda Smallwood and Katie Thomas.

Meeting was opened with the Pledge of Allegiance.

**Student Recognition:**

Mrs. Thomas congratulated the following students:

Cardinal High School Senior Megan Tucker has received the Hometown Achievement Award from R+L Carriers. Megan received the award prior to the kick-off of the varsity football game held at Cardinal on Friday, September 30. R+L gives the award to a student who demonstrates exceptional sportsmanship, outstanding character, and a commitment to community involvement. School administrators say they selected Megan because she not only exhibits exceptional character, but also because she is an example of what makes our school and community great. In addition to being on the cheerleading squad, Megan is also a member of Student Council, National Honor Society and Key Club and has held offices in all three clubs. She has also participated in both the fall play and spring musicals, is an active member of the student-run Cardinal News Network, and volunteers her time assisting students in the special education classroom. Outside of school Megan says she is very active within her church and is involved in competitive cheerleading. "When I heard my name called, I was so surprised," says Megan. "I am honored and grateful for the recognition."

**Presentations:**

K-4 Exercise Club - Sara Brodnan, JES/CIS PE Teacher - Dr. Hunt shared the Exercise Club is new this year and joked he was sweating just watching the kids work out. *Kelly Bearer stated Ms. Brodnan came to her with the Exercise Club idea for the pups this year. She is always thinking of the kids and things to do for them. Last year she suggested the warming tree for gloves, hats, scarves and socks for kids that may need them during the winter months. She even brought in a tree to hang the items on.* Ms. Brodnan told the Board this was her sixth year at Cardinal in the PE position. In the past she has arranged the Jump Rope for Heart fundraiser and field day for the students. The exercise club has eight workout stations for the kids to move around and get moving. They include jumping, stretching, arm circles, push-ups, hula hooping and bounce and catch with a tennis ball using only one hand. The students come into the gym in the morning, then sign out when finished, get their breakfast and then return to their classrooms. The fourth grade students have been helping out with the younger kids and Mrs. Thomas came to help the first week as well. The benefits of early morning workouts include increased self-esteem and getting them ready for the day ahead. The students can earn 5-6 fitness feet a year which can be put together as a keychain, bracelet or necklace. The run club also helps to get the excess energy out. *Dr. Hunt thanked Ms. Brodnan and stated this is one of the hundreds of reasons to support Cardinal Schools; a teacher going out of her way for the good of the kids.*

K-4 MAP Testing Data – Kelly Bearer, JES/CIS Principal – Dr. Hunt stated the Report Card is unreliable at best. He talked with Mrs. Bearer about the data and what it all means and she would like to share some positives. *Mrs. Bearer said the normal focus is on the individual child and testing in the fall. MAP testing gives a growth target for the year, but she wanted to show the Board the growth of the students as a grade from one year to the next. Our students are reading at the National Norm or Higher and the charts are showing significant growth from one year to the next. These are the things we need to celebrate and get excited about. All of this is impacting what happens. Our kids are moving forward each year, this is more important than the grades on the Report Card.* Dr. Hunt stated there are adaptive tests which means if you answer correctly the next question is harder. *Mrs. Bearer continued saying they are getting better at testing by using smaller groups and other methods. They have the highest poverty level at Jordak and Cardinal Intermediate per ODE. Poverty*

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*impacts education and those kids tend to have the summer slide. We are changing the way the teachers are teaching and working together is having an impact on our students. Overall we are improving tremendously over a four year period. Many factors are contributing to these successes. The K-4 teachers began collaborating in TBT's in the spring of 2014. Every day kindergarten began in 2014-2015. Positive Behavior, Interventions, and Supports began in the winter of 2015 – Huskie bucks were awarded to students. The Literacy Committee (began spring of 2015) created a protocol for Literacy Assessment K-4 that is systemic and systematic. Student data is collected electronically and shared from year to year; this data, along with MAP, is used to drive instruction. Teachers are relying on data to make decisions and consulting with their teams about student needs. Needs of LEP students and Gifted students are being directly addressed via specific and valid assessment and collaborative planning (as well as SIOP training for K-4 teachers that occurred in spring 2016). Mr. McClain asked if the correlation between taking kids out of class for extra help and leaving them in class is part of the success. Mrs. Bearer replied last year was the first year of push in, where the students were given assistance in class and not pulled out to small groups. Mrs. Anderson stated it is exciting to see the progression.*

2016 Ohio PBIS Recognition Awards – Bronze (JES) and Bronze (CMS) – Dr. Hunt stated we introduced PBIS to the District two years ago and it is a part of the school program in each building. We are able to track student behaviors and the effectiveness of preventative measures. He is pleased to be recognized for all the work put into the PBIS program here at Cardinal. We have a team of teachers and administrators working on this. Great job everyone!

Five Year Forecast – Ms. Knuckles presented the “Five Year Forecast FY 2017 – What Does This Mean” and provided the final documents for the Board. The preparation of the Forecast is mandated by state law and focuses on the activities of the General Fund. It is based on the Permanent Appropriations and Certified Revenues as approved by the Board and certified by the County Auditor. This is basically a tool to help plan future goals, projects and potential deficits. You are able to see potential problem areas and then take steps to avoid negative financial situations. Creating the Five Year Forecast is not an exact science as the information is continually changing. Consequently, the best known information is used, knowing things can change at any time. The Five-Year Forecast is a look at the various budget components of the General Fund. The General Fund is the main operating fund of the District and its largest revenue source is tax revenues. All other funds of the District have specific purposes and have to be accounted for in different ways. The majority of the expenditures of the District come from the General Fund. The Forecast summarizes the various revenue and expenditure sources of the General Fund and gives you a look at where we are now and where we could be in the next four years.

Ms. Knuckles has to gather the necessary information to prepare the Forecast worksheets to bring all the required information together to analyze it and project out the necessary current fiscal year budget and the budgets for the next four fiscal years. Known facts drive the forecast process and include tax budget information, negotiated contracts, future goals and purchases, tax levies expiring, new tax levies needed, insurance premium increases, increases in specific expenditures such as special education services, phasing out of state revenues, and other items. These factors and the percentage of change from the last three years are used to calculate the forecasted amounts entered into the forecast worksheet and final forecast report. Specific expenditures can increase significantly from one year to the next. These costs have adversely driven the availability of funds in the budget for other expenditures. We are mandated by the state to cover the additional services needed by special education students outside of the regular classroom. When these costs increase, the money must come from another part of the budget to cover the costs.

There are three main revenue sources for the General Fund. Property taxes are the largest source followed by school foundation settlement payments and the tangible personal property loss value make-up payments. The

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rest of the revenues received are homestead and rollback reimbursements, Medicaid reimbursements, pay-to-participate fees, tuition, interest, student fees, rentals and other miscellaneous revenues. Property taxes are about 46.89% of the total revenues, foundation payments are 19.61% and property tax allocations are 17.51%. These three revenues sources make up the majority of the total revenues received by the General Fund. State grants in aid are about 5.39%, which leaves about 10% of our revenues we as a district have control over. All other revenues are controlled by outside sources such as the tax payers and the state. The district has four older levies and the 9.7 mill levy which were voted in for a specific dollar amount and can only collect that specific dollar amount - even years later.

Unrestricted State Grants in Aid represent 19.61% of the budget and are mainly the school foundation settlement payments received twice a month, twelve months a year. The formula for the foundation payments can change every two years with the biennium budget and with each new governor. The current formula is based on the daily ADM and has changed nearly every month. Restricted Grants in Aid represent 5.39% of the budget and include certain special education payments and the Medicaid reimbursement payments. Special education payments include catastrophic costs and excess tuition. We have been involved with the Medicaid reimbursement program since 2010.

Property Tax Allocation monies represents 17.51% of the budget and include the loss value make-up payments received in place of the tangible personal property tax eliminated in 2009 and homestead and rollback payments. These loss value payments are less than what was received by the original tax on business property and inventory. The governor reinstated the phase out of the TPP causing the District to lose about \$200,000 in revenues for FY 2016 and more in FY 2017. Homestead and Rollback payments are deducted from the homeowner's tax bill and paid back to the District by the state.

Other Revenues represents 9.44% of the budget and include tuition, pay-to-participate fees, rentals, donations, village income tax sharing, and revenues that do not fit in any other category. We are expecting approximately \$590,000 for tuition paid by other districts for their students attending our district through open enrollment. Transfers represent 1.16% of the budget. Each year the General Fund will need to transfer money from the main fund to the energy conservation debt payment special cost center and the bus purchase special cost center for principal and interest payments. This transfer "reserves" the money for payment purposes within the general fund. The corresponding transfer out is included in the expenditures.

On the Expenditure side of the Forecast, personal services and benefits make up nearly 70% of the budget. A majority of our costs are controlled by negotiated contracts. Personal services, 47.29% of budget, include the salaries and wages of all employees of the District, board members, substitute employees, supplemental contracts and severance/termination payments. Salaries for certified and classified staff members are based on the negotiated agreements. Salaries for the administration and confidential staff are based on a board approved salary schedule.

Benefits, 24.48% of budget, include retirement funds, medical, dental, and life insurance, Medicare, worker's compensation and unemployment costs. STRS and SERS are 14% of salaries and wages. Medical (hospitalization and prescription) and dental insurances are through United Health Care due to a 34% increase with Aetna. There was a 22% increase in medical and an 8% increase in dental. The District qualified for group rating again and should see discounts and rebates on worker's comp premiums in FY 2017. We attend Safety Council meetings to qualify for discounts.

Purchase services, 18.97% of budget, include professional services provided by sources outside of the District. The largest of these services is for special education needs outside of the regular classroom, nearly \$1,096,000 in the current budget. Next is tuition paid to other districts/schools for open enrollment - \$437,414,

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community/online schools - \$326,322 and post-secondary education/CRO - \$82,100. We also have students participating in post-secondary education programs granting them college credit while in high school which gives them a leg up on their college careers.

Materials and supplies, 2.39% of budget, are office supplies, classroom materials, software and computer supplies, library books, newspapers, periodicals, maintenance and repair supplies, bus supplies, diesel and regular fuel and tires. Capital outlay, .76% of budget, is for new and replacement equipment, and vans and buses for the District. We signed a lease/purchase agreement during FY 2015 for three new buses and in FY 2016 for two more. These will replace an aging fleet and high repair costs. Other expenditures, 2.34% of budget, include charges from the County Auditor and Treasurer, the Board of Elections, audit charges, and other items that do not fit in the other categories. Debt payments, .52% of budget, are for the energy conservation bonds. Transfers out, 3.25% of budget, include the money transferred to the Food service fund to cover the operating deficits. The cost of our food service program is more than the revenue received each year. The corresponding transfer out within the general fund for the energy conservation debt and the bus lease payments are recorded here. The net effect is \$0.00. The Board has agreed in the first forecast to hold \$150,000 in a Budget Reserve in efforts to carry that money over into the next fiscal year.

Now we have the revenue and expenditure components we need to build the Forecast. Using the information gathered we can make the necessary assumptions and enter the estimates into the Forecast worksheet and final Forecast document for the next four years. Assumptions are your best guesses at the time you are putting the Forecast together to show what the next five fiscal years may hold for the District. Any cuts known for a future school year are included in the Forecast. This information is entered into the worksheet to prepare the calculations in order to review and analyze the figures. Then the final figures from the worksheet are entered into the final Five-Year Forecast document.

Once the Forecast document is completed and the assumptions are written out, the Board reviews the Forecast data to see just where the District *could* be in the next five years based on current known information. The Board will approve the Forecast so it can be filed according to State law. If any of our costs in our current appropriations budget increase beyond our current revenues budget we will end the fiscal year in a deficit cash situation. The 9.7 mill levy passed in November 2012, is up for renewal in 2017 at the latest in order to receive the associated revenues in 2018. The need for the 9.7 mill levy to be renewed is evident to keep the District stable and operational.

When we look at line 10.010 of the Forecast it shows our cash balance as of June 30<sup>th</sup> for this fiscal year at a positive \$1,191. That is concerning since sound Fiscal Management is to have a Unencumbered Cash Balance at the end of the fiscal year equal to one month's expenditures. Based on this Forecast information we should be ending our fiscal year with \$1,129,869 as an ending cash balance. (Total Expenditures divided by 12) We are forecasting a positive ending cash balance through fiscal year 2017. Each year thereafter is in the red, since the 9.7 mill levy is set to expire on December 31, 2017. Since we know the 9.7 mill levy is only good for 5 years, we must reflect the effects of that levy on our Forecast for future years. Therefore one-half year's collection of \$1,383,300 is subtracted from the tax revenues at the top of the Forecast (line 1.010) for the first year it would expire – FY 2018 and the full amount for each year thereafter. Since we expect to renew the levy it is then added at the bottom of the Forecast as future revenues on line 11.020.

An important line to look at is line 12.010, Fund balance June 30 or our ending cash balance after the renewal levy is accounted for. Here we are showing a deficit in FY 2018 and forward. This means new money is needed in order to continue to operate at the current levels for the District by January of 2017 at the very latest to avoid future cuts. This is why the Board has a 4.5 mill additional operating levy on the ballot for November 2016. The need is real and the time has come to pass new money in order to continue to operate as Cardinal Local

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Schools. The District could be put in Fiscal Watch or Emergency by the Auditor of State's office if we end the year with a deficit cash balance and we do not pass the 4.5 mill levy. The failure of the levy could bring about cuts to the basic areas like staffing and class sizes.

Some major issues for future years – State funding is a huge unknown factor for all school districts. This past year we saw the effects of changes in the state funding and lost over \$500,000 in anticipated revenues during the year. There can be a change in the funding formula for the next state two-year budget cycle and this can hurt the school funding currently being received. Any new unfunded mandates will be detrimental to the District. The phase out of the TPP make-up payments has begun and at this time will continue until the money is no longer received. No replacement revenues are out there at this time. The Forecast and Assumptions will be put on the District website by the end of the week. If there are any questions please contact Ms. Knuckles.

**Hearing of the Public:**

Terri McIntee, a candidate for Ohio House, wanted to introduce herself. She is from Burton and is just an average person running for office. Her agenda is to support the local community and schools. She feels funding for education is a big issue; you cannot get jobs without an education. She understands school funding and how it is all about the kids. She has been attending meetings at all schools in the area and thanked the Board for allowing her to speak.

**Discussion Item:**

Work Session Start Time – Dr. Hunt wondered if the Board would want to change the start time for the Wednesday work sessions to 6 p.m. to better accommodate all Board Members. *Mr. McClain stated the change would be helpful to him and his work schedule for the work sessions.* Mr. Klima asked for a motion to change the start time of work session meetings.

Mr. McClain motioned and Mrs. Smallwood seconded the motion to move the start time of the work session meetings from 5 p.m. to 6 p.m. for the remainder of the year.

Roll call vote:

Ken Klima, aye    Wendy Anderson, aye    Greg McClain, aye    Linda Smallwood, aye    Katie Thomas, aye

**Superintendent's Report:**

**Action Items:**

**Human Resources/Personnel**

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve the following personnel matters:

FMLA

- Susan Becker, Librarian, effective September 8 as needed
- Connie Czacherski, paraprofessional, effective September 19 for approximately two weeks
- Simone Lee, van driver/cashier, effective October 19 for approximately three weeks

Supplemental Contracts

- Kevin Baggett, MS Wrestling – Step 0, .03 (split contract)
- Josh Esenwine, Fall Dramatic Production Director – .04
- TJ Sweigert, 9<sup>th</sup> Grade Boys Basketball Coach – Step 0, .06

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- Chad Zeigler, MS Wrestling – Step 0, .03 (split contract)  
Substitutes
- Robert Delbo, driver, completed paperwork on file
- Kristan Mast, paraprofessional, completed paperwork on file
- Taylor Thomas, secretary, completed paperwork on file

**Drivers**

- Vanessa Pintabona, for insurance purposes to drive van without students
- Lynn Rose, completed paperwork on file
- Sue Urbanski, 2.25 hours West Geauga PM Route
- LaRue Westover, 5 hours (all day) Berkshire calendar

Roll call vote:

Wendy Anderson, aye Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

**Contracts/Agreements**

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve the following contracts and service agreement:

- Supplemental Contract Agreement with Mentor Cardinal Autism Resource and Education School (CARES) for 1:1 Aide for one student for the 2016-17 school year at \$255.00/day.
- Agreement with Ravenna Educational Alternatives to provide educational services for one additional student at \$165.00/day for 180 days.

Roll call vote:

Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

**London Field Trip**

Mr. McClain moved and Mrs. Smallwood seconded a motion to approve an out of the country field trip to London June 13-18, 2018; all costs to be paid by attendees.

*Mrs. Smallwood asked who would be going. Dr. Hunt stated Mrs. Drebus approached Mr. Hunter to see if students at the high school could go to London. They are getting information together for a group tour. Mr. McClain asked if they were working with EF tours, as his son went on a tour through their company and it was a good tour.*

Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Greg McClain, aye

**Book Disposal**

Mrs. Smallwood moved and Mrs. Thomas seconded a motion to approve disposal following CHS computer books:

- Century 21<sup>st</sup>, 5<sup>th</sup> edition (20 copies)
- Personal Typing, 5<sup>th</sup> edition (34 copies)
- Century 21<sup>st</sup>, 7<sup>th</sup> edition (23 copies)
- DDC Computer APPS for Business (2 copies)
- Microsoft 2007 Office Edition (1 copy)
- DDC Computer Apps for Business #2 (2 copies)

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- Computer Apps and Keyboarding (1 copy)
- Intro to Desktop Publishing (1 copy)

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye

**Volunteers**

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve the following JFS and parent volunteers for JES, CIS, and CMS:

Rachel Barcikoski	Diane Broze	Thomas Stalzer
Brian Kastner	Tracy Layman	Peggy Hannan
Anita Marlowe	Barb Rayburn	Dave Howard
Randy Scheunemann	Shannon Skaife	Tracie Simon
Claire Zurbuch	Bruce Hill	Thomas Stalzer
Betty Twoey	Tom Hannan	Evelyn Darpel

Roll call vote:

Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

**Donations**

Mr. Klima moved and Mrs. Smallwood seconded a motion to approve the following donations:

- Brian Kelly, popcorn machine, estimated value, \$175.00.
- Cornerstone Bible Church, four picnic tables, \$1,101.66.
- Foundation for Geauga Parks, \$400.00 for 5<sup>th</sup> grade field trip transportation.
- R+L Carriers, \$2,250 (\$1,000 for CMS; \$1,000 for CHS scholarship; \$250 to athletic department).

Roll call vote:

Wendy Anderson, aye Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

*Mr. McClain wanted to thank all of the volunteers for their time and for those who generously donated to the District.*

**Resolution**

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve the following resolution for complimentary passes to employees/others for school events:

WHEREAS, in accordance with state law, the Board of Education offers certain benefits to our employees; and

WHEREAS, the Board of Education offers certain benefits to community residents and other individuals; and

WHEREAS, the District and community benefit through the presence of District faculty, staff, and others identified in this resolution at school sponsored athletic and cultural events;

NOW, THEREFORE, BE IT RESOLVED by the Cardinal School District Board of Education as follows:

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The Board of Education provides complimentary passes and waives payment of any entry fee to the events listed below for all full-time and part-time employees and senior citizens, children under the age of five (5), students participating in other sports during the season, and Board of Education Members for the 2016-2017 school year.

Complimentary passes/payment waiver applies to the following District events:

1. All Varsity sporting events

IT IS FOUND AND DETERMINED that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

*Dr. Hunt stated there was a discussion with NEOLA since auditors are looking for a policy or resolution covering the benefit of complimentary passes from a district to their employees.*

Roll call vote:

Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

**Treasurer's Report:**

**Minutes**

Mrs. Smallwood moved and Mrs. Anderson seconded the motion to approve the minutes of the September 14, 2016, regular meeting and the September 28, 2016, work session/special meeting.

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye

**Bills**

Mrs. Anderson moved and McClain seconded a motion to approve the bills in the amount of \$1,180,987.26 (includes payroll) paid during September, 2016, and those necessary for October, 2016.

Roll call vote:

Wendy Anderson, aye Greg McClain, aye Katie Thomas, aye Linda Smallwood, aye Ken Klima, aye

**Financial Reports**

Mr. McClain moved and Mrs. Anderson seconded a motion to approve the SM1, the Monthly Financial Reports and Cash Reconciliation for the month ending September 30, 2016, as submitted. Also approve the amendments to the Certified Revenues and Appropriations for the month of September, and those amendments necessary for October. General Fund Certified Revenues are \$13,596,012. All Other Fund Certified Revenues are \$3,397,716.62. General Fund Appropriations are \$13,472,173. All Other Fund Appropriations are \$3,269,390.78.

Roll call vote:

Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

**Interest Income**

The School District earned \$516.92 in interest income for the month of September; fiscal year-to-date total is \$1,483.37. Interest rates are: Middlefield Bank – 0.30%.

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**Five-Year Forecast**

Mrs. Thomas moved and Mrs. Anderson seconded a motion to approve to approve the Five-Year Forecast for FY 2016 through FY 2020, to be submitted to the Ohio Department of Education by the October deadline as required.

Roll call vote:

Linda Smallwood, aye    Katie Thomas, aye    Ken Klima, aye    Wendy Anderson, aye    Greg McClain, aye

**Information:**

- October 13 – CMS Parent/Teacher Conferences, 3:00 – 8:00 p.m.
- October 14 – No School, NEOEA Day
- October 14 – Community Wellness Rally, 10:00 a.m. – 2:00 p.m. at CMS
- October 15 – CHS Homecoming, 7:30 – 10:30 p.m.
- October 19 – Early Release Day
- October 20 – JES/CIS Fall Picture Day
- October 20 – CMS Parent/Teacher Conference MAKE UP DATE (if needed)
- October 24 – CHS OGT Testing begins
- October 25 – JES/CIS Mobile Dentist
- October 26 – End of 1<sup>st</sup> grading period / Early Release Day
- October 26 – BOE Work Session, 6:00 p.m.
- October 31 – JES/CIS Halloween Parties
- November 2 – Early Release Day
- November 2 – MDA Lockup (Dr. Hunt, Dr. Sabol, Mr. Hunter participating)
- November 2 – CHS College Financial Aid meeting, 6:00 p.m.
- November 8 – Election Day
- November 9 – Early Release Day
- November 9 – CIS Academic Rallies, 9:15 a.m. & 12:00 p.m.
- November 9 – BOE Meeting, 6:00 p.m.

*Dr. Hunt stated Mr. McClain and UG Geauga Medical Center will be providing the lunches for the Wellness Rally. This event is open to employees as well as the public.*

**Discussion Item:**

NEOLA Policy 35-1, first reading – Dr. Hunt stated the Board should have received the new policy changes via email from Mrs. Steyer. This is the first reading.

**Legislative Update:**

Mrs. Anderson reported we need to pass the levy, get out and vote – either vote early or vote on November 8<sup>th</sup>.

**Auburn Career Center:**

Mr. Klima reported Maggie Lynch has tendered her resignation at the end of her contract year, July 2017. She has done a lot of good for Auburn. She was always looking ahead and will be missed.

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**Executive Session:**

Mr. McClain moved and Mrs. Smallwood seconded a motion to retire to executive session for the purpose of the Treasurer's Evaluation.

Roll call vote:

Ken Klima, aye    Wendy Anderson, aye    Greg McClain, aye    Katie Thomas, aye    Linda Smallwood, aye

Motion approved:        7:16 P.M.

Time Retire:                7:26 P.M.

Time Return from Executive Session:    9:26 P.M.

**Adjournment:**

Mr. Klima moved and Mrs. Thomas seconded a motion to adjourn the meeting.

Meeting adjourned at 9:26 P.M.

Roll call vote: unanimous yes.

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Kenneth Klima, President

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Merry Lou Knuckles, Treasurer