

**Cardinal Local School District
Regular Meeting
September 14, 2016**

The **Regular Meeting** of the Cardinal Board of Education held at 6:00 p.m. on September 14, 2016, was attended by Ken Klima, Wendy Anderson, Greg McClain, Linda Smallwood and Katie Thomas.

Meeting was opened with the Pledge of Allegiance.

Student Recognition:

Dr. Hunt welcomed everyone back to the new school year. Last year we started recognizing the student accomplishments at the Board Meetings with the students in attendance. He then turned it over to Mrs. Thomas.

Mrs. Thomas congratulated the following students for the great job of painting the school dugouts: Megan Baril, Noreen Baril, Matt Carney, Trey Shirkey, Annie Rupinski, Dawn Scribber, Allissa Nevison, Brice Hogue, and Delaney Leichtman. Led by Cardinal Middle School science teacher Ms. Stotts, these students volunteered a combined 46.5 hours to paint the dugouts at the baseball field during the month of July. Megan and Noreen Baril both volunteered 1 hour each; Matt Carney and Trey Shirkey had 2 hours each; Annie Rupinski painted a total of 6.5 hours; Dawn Scribber and Allissa Nevison - 7.5 hours each; Brice Hogue - 8.5 hours; and Delaney Leichtman volunteered a total of 10.5 hours! Students had to get creative to paint the school logo on the backside of the dugout, using an overhead projector and a transparency copy of the logo. Students waited until it got dark and then projected the logo up on the dugout to paint it just right. There are still a few finishing touches to be made, but overall the project is complete. A big thank you to the Huskie Nation Foundation and Sherwin Williams for providing a donation of paint for the project. The dugouts look awesome. We have heard many wonderful compliments. Thanks to everyone for their hard work!

Discussion Item:

Strategic Planning – Dr. Hunt stated he is still collecting data for the Board, so he will bring this back at a later date.

Superintendent's Report:

Action Items:

Human Resources/Personnel

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve the following personnel matters:

Resignations -

- Robert Delbo, Driver, effective September 16, 2016
- Candi Peters, CHS Key Club Advisor, effective August 30, 2016

New Employee -

- Joanne Leichtman, JES Head Secretary, probationary contract for 60 days, effective September 9, 2016

Supplementals -

- Sue Becker, JES Building Technology Coordinator - .06
- Dan Chenoweth, CHS Assistant Track Coach – Step 2, .09
- Greg Cicero, CHS Head Trach Coach – Step 2, .15
- Jill DeRamo, CHS Key Club Advisor (split contract) – .01
- Kate Gladwell, CHS Key Club Advisor (split contract) - .01

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Online Instructors, per the negotiated agreement, \$150.00/student

- Dan Chenoweth
- Ben Clutter
- Jill DeRamo
- Brian George
- Jean Jerina
- Meghan Turon

Hours Adjustment

- Simone Lee, adjust hours from 1.5 to 2 hours for the CMS Cashier position

FMLA

- James Butvin, driver, effective August 22, 2016 for approximately 5 weeks
- Patricia Pennza, CHS assistant custodian, effective August 22, 2016 as needed

Unpaid Leave

- Debbie Martell, CHS Cook, effective September 14-16, 2016

RIF Recalls - Transportation

- 1 Bus Driver
- 1 Van Driver
- 1 Transportation Aide

Substitutes

- Rhonda Hostetler, bus/van driver, pending completion of all paperwork
- Merry Knuckles, cafeteria, completed paperwork on file
- Sarah Mast, teacher, \$85.00/day
- Diana Mullen, cafeteria/transportation/secretarial, completed paperwork on file
- Rhonda Reed, bus/van driver, pending completion of all paperwork
- Lynn Rose, transportation, completed paperwork on file
- Heather Valvoda, secretary, completed paperwork on file

Home Tutor

- Sarah Mast

Dr. Hunt stated we made a switch with our online program. We used the Cuyahoga County ESC's program last year. This year we are using FuelEd which gives us more flexibility. Our teachers will monitor the classes at a lower cost than if we use their teachers. It would cost \$350 to use their teachers. The courses are locked down, but if we teach the course we have some flexibility to change up curriculum and activities. Mr. McClain asked if these students count for our foundation numbers. Dr. Hunt stated yes, they are our kids.

Roll call vote:

Wendy Anderson, aye Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

Contracts and Service Agreement

Mr. Klima moved and Mrs. Anderson seconded a motion to approve the following contracts and service agreement:

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- Agreement with Educational Alternatives to provide transportation and educational services for the 2016-17 school year. (ATTACHMENT A)
- Admission/Tuition agreement with Mentor Cardinal Autism Resource and Education School (CARES) for educational services for one student for the 2016-17 school year. (ATTACHMENT B)
- Agreement for Provision of Special Education and Certain Related Services from Monarch School/Bellefaire JCB for one student for the 2016-17 school year. (ATTACHMENT C)
- Purchase service agreement with Stacy Heatwole to provide supervision for the Clinical Fellow Speech Pathologist for the 2016-17 school year. (ATTACHMENT D)
- Agreement to participate in the Ohio Schools Council Lake Erie Educational Media Consortium, effective July 1, 2016 – June 30, 2017. (ATTACHMENT E)
- Agreement with Lake County Educational Service Center Governing Board for the Participation in Lake County Educational Service Center Programs Pursuant to Revised Code Section 3313.845 and for the Provision of Human Resource Services Pursuant to Code Section 3313.845, both effective July 1, 2016 – June 30, 2017. (ATTACHMENT F)

Roll call vote:

Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

Organizational Chart

Mr. McClain moved and Mrs. Smallwood seconded a motion to approve the Cardinal Local School District Organizational Chart. (ATTACHMENT G)

Dr. Hunt stated this chart was previously shared with the Board.

Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Greg McClain, aye

Equipment Disposal

Mrs. Thomas moved and Mrs. Anderson seconded a motion to approve disposal of the following items:

- Broken treadmill (CMS)
- Broken exercise bike (CMS)
- 4 sets of shoulder pads (CHS/Athletics)

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye

Donations

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve the following donations:

- Gold Key/Hexpol – 72 backpacks/pencils at a cost of \$432.00.
- Agape Word and Worship Church, Aurora – various school supplies (pens, pencils, notebooks, binders), estimated cost \$200.00.
- Jon Hunter, \$500.00 to the Cardinal Athletic Department.
- Preston Superstore, \$3,300 to the Cardinal Athletic Department for the purchase of record boards.
- Business Works, \$400.00 for Freshmen t-shirts.

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- Sherwin Williams, 5 gallons of white paint (\$270.00) to repaint the CHS girls locker room.
- CMS PTSA, \$305.25 for Scholastic magazines.
- First United Methodist Church, Middlefield, \$1,065 for CHS Fall Play.
- Walmart, \$1,000 to Jordak Elementary School.
- Walmart Community Grant, \$1,000, awarded to Jordak Elementary school for the purchase of mice, headphones, web-based software, and other technology based items to support 21st Century Learning.
- Maggie's Donuts, \$2,400 in concession stand items (\$1,800 iced coffee dispenser, 2 chili/cheese dispensers, \$600.00).

Mrs. Anderson thanked Mr. Poole, who was in the audience, for his donation.

Roll call vote:

Wendy Anderson, aye Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

Bus Routes

Mrs. Anderson moved and Mrs. Smallwood seconded a motion approve the Bus Routes for the 2016-17 school year (ATTACHMENT H)

Dr. Hunt stated these are the AM routes from Traversa. There are some adjustments to the PM routes, so they will be approved at a later date.

Roll call vote:

Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

CTE Resolution

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve the following resolution waiving Cardinal Middle School from providing Career-Technical Education (CTE):

The Cardinal Local School District does not intend to provide career-technical education to students enrolled in grades seven and eight for the 2016-17 school year. The district will submit the waiver as required to ODE prior to September 30, 2016.

Dr. Hunt stated this does not mean there will be no tech programming offered, but we are waiving the state requirement to work with the ACC on a program beneficial to our students.

Mr. Klima added that soon this requirement will be done to the fourth grade level.

Roll call vote:

Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

Treasurer's Report:

Minutes

Mr. McClain moved and Mrs. Smallwood seconded the motion to approve the minutes of the August 3, 2016, special meeting, the August 10, 2016, regular meeting and the August 24, 2016, work session/special meeting.

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Roll call vote:

Ken Klima, aye Wendy Anderson, aye Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye

Bills

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve the bills in the amount of \$1,227,527.90 (includes payroll) paid during August, 2016, and those necessary for September, 2016.

Roll call vote:

Wendy Anderson, aye Greg McClain, aye Katie Thomas, aye Linda Smallwood, aye Ken Klima, aye

Financial Reports

Mr. McClain moved and Mrs. Thomas seconded a motion to approve the SM1, the Monthly Financial Reports and Cash Reconciliation for the month ending August 31, 2016, as submitted. Also approve the amendments to the Certified Revenues and Appropriations for the month of August, and those amendments necessary for September. General Fund Certified Revenues are \$13,452,036. All Other Fund Certified Revenues are \$3,389,066.62. General Fund Appropriations are \$13,452,036. All Other Fund Appropriations are \$3,157,923.97.

Roll call vote:

Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

Interest Income

The School District earned \$703.36 in interest income for the month of August; fiscal year-to-date total is \$966.45. Interest rates are: Middlefield Bank – 0.30%.

Ms. Knuckles explained to the Board the need for the next two resolutions. Per Ohio Revised Code (ORC) we are required to pass Permanent Appropriations and Certifications expected to get us through the fiscal year. Of course there are always changes to be expected as money coming and going out can vary. The permanent appropriations and certification are the best numbers available at this time and will be the starting point for the Five Year Forecast to be discussed at the upcoming work session.

Permanent Appropriation Resolution

Mrs. Anderson moved and Mr. McClain seconded a motion to approve the Permanent Appropriation Resolution to be approved by October 1st and submitted to the County Auditor's office by the October deadline as required by law. General Fund Appropriations are \$13,316,608. All Other Fund Appropriations are \$3,157,923.97.

Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Greg McClain, aye

Certificate of Estimated Resources

Mrs. Anderson moved and Mr. Klima seconded a motion to approve the Certificate of Estimated Resources to be approved by October 1st and submitted to the County Auditor's office by the October deadline as required by law. General Fund Certified Revenues are \$13,452,036. All Other Fund Certified Revenues are \$3,389,066.62.

Roll call vote:

Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Greg McClain, aye Linda Smallwood, aye

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Then and Nows

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve the Then and Nows for the Geauga County ESC in the amount of \$99,059.06 due to timing issues.

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye

Information:

- September 21 – Early Release
- September 22 – CHS Parent/Teacher Conferences, 3:00 – 8:00 p.m.
- September 28 – Early Release
- September 28 – BOE Work Session, 5:00 p.m.
- September 30 – Hall of Fame Night, Football vs. Fairport, 7:00 p.m.
- October 1 – Distinguished Alumni Dinner
- October 1-2 – Huntsburg Pumpkin Festival
- October 5 – Early Release
- October 12 – BOE Meeting, 6:00 p.m.
- October 13 – CMS Parent/Teacher Conferences, 3:00 – 8:00 p.m.
- October 14 – No School, NEOEA Day

Dr. Hunt stated an all-call reminder was sent out in regards to the early release today. He also asked if there would be a float in the Pumpkin Festival Parade. Mr. Klima said they would give it some thought and see what they can do. Mrs. Thomas asked if the Jordak/CIS conferences were scheduled yet. Dr. Hunt replied yes, they are later in the year. Mr. McClain asked if there would be screenings again on the 14th. Ms. Knuckles said yes they are working on the Wellness Fair now.

Legislative Update:

Mrs. Anderson reported there is a lot of hubbub with ECOT. Their method of tracking student time is under fire. State Superintendent is meeting with superintendents around the state. *Dr. Hunt added he will be meeting with the area superintendents soon. There is also a new truancy bill and he will share information later on both of these items.* Mrs. Anderson continued with there is a bill once again to change the start date of all schools to after the Labor Day weekend. It is uncertain how this will be enforced as there are some stipulations concerning union contracts.

Auburn Career Center:

Mr. Klima reported they are wrapping up the building project including the rebuild of the 1960's restroom in the original part of the building. All classes are filled.

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Executive Session:

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to retire to executive session for the purpose of Superintendent's Evaluation, Treasurer's Evaluation and employee contracts.

Roll call vote:

Wendy Anderson, aye Greg McClain, aye Katie Thomas, aye Linda Smallwood, aye Ken Klima, aye

Motion approved: 6:27 P.M.

Time Retire: 6:30 P.M.

Time Return from Executive Session: 9:02 P.M.

Adjournment:

Mr. McClain moved and Mrs. Smallwood seconded a motion to adjourn the meeting.

Meeting adjourned at 9:02 P.M.

Roll call vote: unanimous yes.

Kenneth Klima, President

Merry Lou Knuckles, Treasurer