

Public Meeting of the *Cardinal Local* Board of Education

September 14, 2016
Cardinal Board Office
6:00 P.M. Regular Meeting

This meeting of the Board of Education in public is for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Ken Klima, President

Wendy Anderson, Vice-President

Greg McClain

Linda Smallwood

Katie Thomas

Dr. Scott J. Hunt, Superintendent

Merry Lou Knuckles, Treasurer

I. Roll Call:

__ Ken Klima __ Wendy Anderson __ Greg McClain __ Linda Smallwood __ Katie Thomas

Pledge of Allegiance

II. Student Recognition Liaison:

- What's Inside? Huskie Pride!
 - Student Volunteers who painted softball dugouts over the summer
 - Megan & Noreen Baril, Matt Carney, Trey Shirkey, Annie Rupinski, Dawn Scribbs, Alissa Nevison, Brice Hogue, Delaney Leichtman

III. Hearing of the Public:

A member of the public may address the Board of Education when recognized by the President of the Board. When recognized, please state your name, the group (if any) that you represent, the agenda item you wish to address and attempt to limit your remarks to three minutes.

IV. Presentation:

V. Discussion Items:

1. Strategic Planning

VI. Superintendent's Report

1. Action Items: Human Resources/Personnel

Motion _____

Second _____

Vote _____

Motion to approve the following personnel matters:

- A. Resignations
 - **Robert Delbo**, Driver, effective September 16, 2016
 - **Candi Peters**, CHS Key Club Advisor, effective August 30, 2016

- B. New Employee
 - **Joanne Leichtman**, JES Head Secretary, probationary contract for 60 days, effective September 9, 2016

- C. Supplemental Contracts
 - **Sue Becker**, JES Building Technology Coordinator - .06
 - **Dan Chenoweth**, CHS Assistant Track Coach – Step 2, .09
 - **Greg Cicero**, CHS Head Trach Coach – Step 2, .15
 - **Jill DeRamo**, CHS Key Club Advisor (split contract) – .01
 - **Kate Gladwell**, CHS Key Club Advisor (split contract) - .01

- D. Online Instructors, per the negotiated agreement, \$150.00/student
 - **Dan Chenoweth**
 - **Ben Clutter**
 - **Jill DeRamo**
 - **Brian George**
 - **Jean Jerina**
 - **Meghan Turon**

- E. Hours Adjustment
 - **Simone Lee**, adjust hours from 1.5 to 2 hours for the CMS Cashier position

- F. FMLA
 - **James Butvin**, driver, effective August 22, 2016 for approximately 5 weeks
 - **Patricia Pennza**, CHS assistant custodian, effective August 22, 2016 as needed

- G. Unpaid Leave
 - **Debbie Martell**, CHS Cook, effective September 14-16, 2016

- H. RIF Recalls - Transportation
 - 1 Bus **Driver**
 - 1 Van **Driver**
 - 1 Transportation **Aide**

- I. Substitutes
 - **Rhonda Hostetler**, bus/van driver, pending completion of all paperwork
 - **Merry Knuckles**, cafeteria, completed paperwork on file
 - **Sarah Mast**, teacher, \$85.00/day
 - **Diana Mullen**, cafeteria/transportation/secretarial, completed paperwork on file
 - **Rhonda Reed**, bus/van driver, pending completion of all paperwork
 - **Lynn Rose**, transportation, completed paperwork on file
 - **Heather Valvoda**, secretary, completed paperwork on file

- J. Home Tutor
- **Sarah Mast**

Roll call vote: __Wendy Anderson __Greg McClain__ Linda Smallwood __ Katie Thomas __ Ken Klima

2. Action Items: Agreements/Contracts/Resolutions

- A. Motion_____ Second_____ Vote_____

Motion to approve the following Agreements/Contracts/Resolutions:

- Agreement with **Educational Alternatives to provide transportation and educational services** for the 2016-17 school year (ATTACHMENT A)
- Admission/Tuition agreement with **Mentor Cardinal Autism Resource and Education School (CARES) for educational services** for one student for the 2016-17 school year (ATTACHMENT B)
- Agreement for **Provision of Special Education and Certain Related Services from Monarch School/Bellefaire JCB** for one student for the 2016-17 school year (ATTACHMENT C)
- Purchase service agreement with **Stacy Heatwole** to provide supervision for the Clinical Fellow Speech Pathologist for the 2016-17 school year (ATTACHMENT D)
- Agreement to participate in the **Ohio Schools Council Lake Erie Educational Media Consortium**, effective July 1, 2016 – June 30, 2017 (ATTACHMENT E)
- Agreement with Lake County Educational Service Center Governing Board for the Participation in **Lake County Educational Service Center Programs Pursuant to Revised Code Section 3313.845** and for the **Provision of Human Resource Services Pursuant to Code Section 3313.845**, both effective July 1, 2016 – June 30, 2017 (ATTACHMENT F)

Roll call vote: __Greg McClain__ Linda Smallwood __ Katie Thomas __ Ken Klima __Wendy Anderson

3. Action Items: Organizational Chart

- A. Motion_____ Second_____ Vote_____

Motion to approve the Cardinal Local School District **Organizational Chart** (ATTACHMENT G)

Roll call vote: __ Linda Smallwood __ Katie Thomas __ Ken Klima __Wendy Anderson __Greg McClain

4. Action Items: Equipment Disposal

- A. Motion_____ Second_____ Vote_____

Motion to approve the disposal of the following items:

- Broken treadmill (CMS)
- Broken exercise bike (CMS)
- 4 sets of shoulder pads (CHS/Athletics)

Roll call vote: __ Ken Klima __ Wendy Anderson __ Greg McClain __ Linda Smallwood __ Katie Thomas

5. Action Items: Donations

A. Motion _____ Second _____ Vote _____

Motion to approve the following donations:

- **Gold Key/Hexpol** – 72 backpacks/pencils at a cost of \$432.00
- **Agape Word and Worship Church, Aurora** – various school supplies (pens, pencils, notebooks, binders), estimated cost \$200.00
- **Jon Hunter**, \$500.00 to the Cardinal Athletic Department
- **Preston Superstore**, \$3,300 to the Cardinal Athletic Department for the purchase of record boards
- **Business Works**, \$400.00 for Freshmen t-shirts
- **Sherwin Williams**, 5 gallons of white paint (\$270.00) to repaint the CHS girls locker room
- **CMS PTSA**, \$305.25 for Scholastic magazines
- **First United Methodist Church, Middlefield**, \$1,065 for CHS Fall Play
- **Walmart**, \$1,000 to Jordak Elementary School
- **Walmart Community Grant**, \$1,000, awarded to Jordak Elementary school for the purchase of mice, headphones, web-based software, and other technology based items to support 21st Century Learning
- **Maggie's Donuts**, \$2,400 in concession stand items (\$1,800 iced coffee dispenser, 2 chili/cheese dispensers, \$600.00)

Roll call vote: __ Wendy Anderson __ Greg McClain __ Linda Smallwood __ Katie Thomas __ Ken Klima

6. Action Items: Bus Routes

A. Motion _____ Second _____ Vote _____

Motion to approve the Bus Routes for the 2016-17 school year (ATTACHMENT H)

Roll call vote: __ Greg McClain __ Linda Smallwood __ Katie Thomas __ Ken Klima __ Wendy Anderson

7. Action Items: Resolution

A. Motion _____ Second _____ Vote _____

Motion to approve the following resolution waiving Cardinal Middle School from providing Career-Technical Education (CTE):

- The Cardinal Local School District does not intend to provide career-technical education to students enrolled in grades seven and eight for the 2016-17 school year. The district will submit the waiver as required to ODE prior to September 30, 2016.

Roll call vote: __ Greg McClain __ Linda Smallwood __ Katie Thomas __ Ken Klima __ Wendy Anderson

VII. Treasurer's Report:

A. Minutes

Motion_____ Second_____ Vote_____

Motion to approve the minutes of August 3, 2016, special meeting, August 10, 2016, regular meeting, and the August 24 2016, work session/special meeting.

Roll call vote: __ Ken Klima __Wendy Anderson __Greg McClain __ Linda Smallwood __ Katie Thomas

B. Approval of Bills

Motion_____ Second_____ Vote_____

Motion to approve the bills in the amount of **\$1,227,527.90** (includes payroll) paid during August and those necessary for September.

Roll call vote: __Wendy Anderson __Greg McClain __ Linda Smallwood __ Katie Thomas __ Ken Klima

C. Financial Reports

Motion_____ Second_____ Vote_____

Motion to approve the Monthly Financial Reports and Cash Reconciliation for the month of June, as submitted. Also approve the amendments to the **Certified Revenues and Appropriations for the month of August** and those necessary for September. General Fund Certified Revenues are \$13,452,036. All Other Fund Certified Revenues are \$3,389,066.62. General Fund Appropriations are \$13,316,608. All Other Fund Appropriations are \$3,157,923.97.

Roll call vote: __Greg McClain __ Linda Smallwood __ Katie Thomas __ Ken Klima __Wendy Anderson

D. Interest Income

The School District earned **\$703.36** in interest income for the month of August; fiscal year-to-date total is **\$966.45**. Interest rates are: Middlefield Bank – .30% .

E. Motion_____ Second_____ Vote_____

Permanent Appropriation Resolution

Motion to approve the Permanent Appropriation Resolution to be approved by October 1st and submitted to the County Auditor's office by the October deadline as required by law. General Fund Appropriations are \$13,316,608. All Other Fund Appropriations are \$3,157,923.97.

Roll call vote: __ Linda Smallwood __ Katie Thomas __ Ken Klima __Wendy Anderson __Greg McClain

F. Motion_____ Second_____ Vote_____

Certificate of Estimated Resources

Motion to approve the Certificate of Estimated Resources to be approved by October 1st and submitted to the County Auditor’s office by the October deadline as required by law. . General Fund Certified Revenues are \$13,452,036. All Other Fund Certified Revenues are \$3,389,066.62.

Roll call vote: __ Katie Thomas__ Ken Klima __Wendy Anderson __Greg McClain __ Linda Smallwood

G. Motion_____ Second_____ Vote_____

Then and Now

Motion to approve the **Then and Now** for services provided by the Geauga County ESC due to timing issues, \$99,059.06.

Roll call vote: __ Ken Klima __Wendy Anderson __Greg McClain __ Linda Smallwood__ Katie Thomas

VIII. Information:

- September 21 – Early Release
- September 22 – CHS Parent/Teacher Conferences, 3:00 – 8:00 p.m.
- September 28 – Early Release
- September 28 – BOE Work Session, 5:00 p.m.
- September 30 – Hall of Fame Night, Football vs. Fairport, 7:00 p.m.
- October 1-2 – Huntsburg Pumpkin Festival
- October 5 – Early Release
- October 12 – BOE Meeting, 6:00 p.m.
- October 13 – CMS Parent/Teacher Conferences, 3:00 – 8:00 p.m.
- October 14 – No School, NEOEA Day

IX. Meetings:

- September 28, 2016 – Work Session, 5:00 p.m.

X. Legislative Update:

XI. Auburn Career Center:

XII. Executive Session:

A motion to retire to executive session for the purpose of discussion of _____.

Motion_____ Second_____ Vote_____

__Wendy Anderson __ Greg McClain __ Katie Thomas __ Linda Smallwood __ Ken Klima

Motion Approved at _____ P.M. Time Retired: _____ P.M.

Time Returned from Executive Session _____ P.M.

XIII. Adjournment:

Motion_____ Second_____ Vote_____

Meeting adjourned at _____ P.M.

Roll call vote: __ Ken Klima __ Wendy Anderson __ Greg McClain __ Linda Smallwood __ Katie Thomas