

# Public Meeting of the *Cardinal Local* Board of Education

## August 10, 2016 Cardinal Board Office 6:00 P.M. Regular Meeting

This meeting of the Board of Education in public is for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

**Ken Klima**, President

**Wendy Anderson**, Vice-President

**Greg McClain**

**Linda Smallwood**

**Katie Thomas**

**Dr. Scott J. Hunt**, Superintendent

**Merry Lou Knuckles**, Treasurer

### I. Roll Call:

\_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas

### Pledge of Allegiance

### II. Student Recognition Liaison:

### III. Hearing of the Public:

A member of the public may address the Board of Education when recognized by the President of the Board. When recognized, please state your name, the group (if any) that you represent, the agenda item you wish to address and attempt to limit your remarks to three minutes.

### IV. Presentation:

### V. Superintendent's Report

#### 1. Action Items: Human Resources/Personnel

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the following personnel matters:

#### A. Resignations

- **James Dasher**, MS Guidance Counselor and Middle School Soccer Coach, effective August 2, 2016
- **Susan Bruncak**, JES Head Secretary, effective August 26, 2016

B. New Employees

- **Emily Figliano**, MS Guidance Counselor, MA, Step 4, on the current negotiated CEA contract salary schedule, effective August 1, 2016
- **Rachel Kumher**, Head Nurse, BA, Step 4, on the current negotiated CEA contract salary schedule, effective August 1, 2016
- **Alysha Makowski**, Assistant Nurse, BA, Step 2, Level 4 on the current negotiated OAPSE contract salary schedule, effective August 1, 2016
- **Camille Powell**, 3<sup>rd</sup> Grade Intervention Specialist, MA, Step 1 on the current negotiated CEA contract salary schedule, effective August 1, 2016
- **Katie Sivula**, 5th Grade Intervention Specialist, MA+15, Step 3 on the current negotiated CEA contract salary schedule, effective August 1, 2016
- **Ami Schilian**, High School Science, MA, Step 4 on the current negotiated CEA contract salary schedule, effective August 1, 2016

C. FMLA

- **Debbie Delbo**, transportation, effective July 25, 2016 for 6-8 weeks
- **Adam Johnson**, MS Math, effective approximately September 21, 2016 for three weeks

D. RIF Recalls

- **Michele Maruna**, Transportation Aide, effective August 3, 2016
- **Christine Schroeter**, Transportation Aide, effective August 3, 2016

E. Supplementals

- Co-curricular
  - **Lee Fenner**
    - Mentor Teacher, .04
    - Building Tech (split contract), .03
  - **Ruth Russell**, Mentor Teacher, .04
  - **Jean Jerina**
    - Mentor Teacher, .04
    - Freshman Class Advisor, .045
    - Building Tech (split contract), .03
    - CHS Student Council Advisor, .03
  - **Josh Esenwine**
    - National Honor Society Advisor, .02
  - **Candi Peters**
    - Junior Class Advisor, .05
    - Key Club Advisor, .02
  - **Meg Turon**, Senior Class Advisor, .05
  - **Tim Florjancic**, Marching Band, Step 2 - .16
  - **Jeff Williams**, Assistant Marching Band, Step 2 - .06
  - **Kourtney Kelly**, Flag Advisor, Step 1 - .05

- Athletics
  - **Brian Gallagher**, JV Soccer, Step 0 - .06
  - **Lou Ruscitto**, MS Soccer, Step 1 - .07
  - **Jeff Zeigler**, HS Wrestling, Step 2 - .17
  - **Brian George**, Varsity Baseball, Step 2 - .12
  - **Joe DiMattia**, JV Baseball, Step 0 - .07
  - **Dennis Ikeler**, Varsity Softball, Step 2 - .12
  - **Kim Domen**, HS Girls Basketball Volunteer
  - **Jim Gubanyar**, HS Girls Basketball Volunteer
  - **Milt Boggs**, MS Football Volunteer
- Rescinded Contract
  - **Daniel Cappelucci**, MS Cross Country, due to no team

F. Substitutes

- **Anita Brown**, Food/Secretarial, completed paperwork on file
- **Teacher List** and **Classified List** from the Geauga County Educational Service Center for the 2016-17 school year

G. ESY Services

- **Susan Stacho**, speech therapy, 3 hours at \$70.00/hour

Roll call vote: \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain\_\_ Linda Smallwood \_\_ Katie Thomas

2. Action Items: Contracts and Service Agreement

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the following contracts and service agreement:

- **Collective Bargaining Agreement** between the Cardinal Board of Education and the Ohio Association of Public School Employees (OAPSE) effective July 1, 2016 through June 30, 2019
- **Purchase Service Agreement** with Valerie Parker, behavior training and consultation services for the 2016-17 school year at a rate of \$3,000 (ATTACHMENT A)
- **Contract with Cornerstone Bible Church** to use Cardinal Middle School for Sunday services and children’s classes at a cost of \$348.00/week from July 2016 through August 2017

Roll call vote: \_\_ Greg McClain\_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson

3. Action Items: Transportation

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

- Motion to approve the following transportation department requests:
  - **Release the following Newbury & Berkshire students** to Cardinal Local Schools for transportation:

- Liam Sullivan (Newbury)
- Isabella Simpkins (Newbury)
- Rebecca Sukol (Newbury)
- Andrew Zembiak (Newbury)
- Navaeh Allen (Berkshire)
- Dani Taraba (Berkshire)
- Use of Cardinal Schools accessible bus as a shuttle from Huntsburg Park to the Town Hall during the **Huntsburg Pumpkin Festival** on October 1-2, 2016 from 9:00 a.m. – 6:00 p.m. at no cost to the district.
- Approve **Sue Urbanski** as an eligible van driver for the Cardinal Local School District for the 2016-17 school year.

Roll call vote: \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain

#### 4. Action Items: Pay-to-Participate Fees

A. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the **Pay-to-Participate fees** for the 2016-17 school year:

Family Cap: \$1,200

<u>Middle School</u>	<u># Participating</u>	<u>Fee</u>
Track	20	\$200
Football	20	\$200
Soccer	14	\$200
Volleyball	10/20	\$200
Cross Country	10	\$200
Boys/Girls Basketball	10/20	\$200
Wrestling	10	\$200
Cheerleading	6	\$100 (fall)
Cheerleading	6	\$100 (winter)

<u>High School</u>	<u># Participating</u>	<u>Fee</u>
Baseball/Softball	15/25/35	\$300
Track	20/40	\$300
Football	25	\$300
Volleyball	10/18/25	\$300
Cross Country	10/20	\$300
Golf	6/10	\$300
Soccer	15/25	\$300
Boys/Girls Basketball	10/18/25	\$300
Wrestling	10	\$300
Cheerleading	6	\$150 (fall)
Cheerleading	6	\$150 (winter)
Marching Band	70	\$150
Cardinares	20	\$150
Flag Corp.	15	\$150
Musical		\$75

Roll call vote: \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas

5. Action Items: Team Cancellations

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the **cancellation of the middle school Cross Country and Cheerleading** teams for the 2016-16 school year due to lack of participation.

Roll call vote: \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas\_\_ Ken Klima

6. Action Items: Building Handbooks

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the following **building handbooks** for the 2016-17 school year:

- JES/CIS (ATTACHMENT B)
- CMS (ATTACHMENT C)
- CHS (ATTACHMENT D)

Roll call vote: \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas\_\_ Ken Klima \_\_ Wendy Anderson

7. Action Items: Building Fees

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the following **building fees** for the 2016-17 school year:

- JES/CIS: \$50.00
- CMS: \$60.00
- CHS: \$75.00

Roll call vote: \_\_ Katie Thomas\_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood

8. Action Items: OSBA Capital Conference

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to select \_\_\_\_\_ as a **Delegate** and \_\_\_\_\_ as the **Alternate** for the OSBA 2016 Capital Conference.

Roll call vote: \_\_ Linda Smallwood \_\_ Katie Thomas\_\_ Ken Klima \_\_ Wendy Anderson\_\_ Greg McClain

## 9. Action Items: Social Media Policy

A. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to adopt the following **Social Media Policy** for student athletes:

While social networking can be an important aspect of one’s life, texting, blogging, and items such as Facebook, Twitter, SnapChat and other similar applications can pose a serious danger to personal health, safety, and welfare. Certain actions within these sites can also lead to serious issues at school and within the athletic department. As participation in interscholastic athletics is a privilege and not a right, student-athletes and their parents must accept personal responsibility for any images, postings, or any other information appearing on the Internet.

When using electronic communications, those involved in the Cardinal Athletic Program are expected to maintain high standards of conduct and acceptable behavior. Any electronic posting or communication that disrupts either the educational or athletic environment, or which advocates the violation of any school, athletic department, or team policy is unacceptable. These would include, but are not limited to: the consumption of alcohol or use of illegal drugs; inappropriate sexually-oriented material; and/or activities involving bullying, hazing, or intimidation. The use of email messages, blogs, websites, texts, or any other electronic communications to make inappropriate or derogatory comments, and/or inappropriate descriptions or pictures regarding another team member, another student, a coach or school staff member, another school or team, or officials is strictly prohibited. For the purposes of this policy, inappropriate comments may include, but are not limited to: pictures and/or descriptions regarding another person’s race, ethnic background, culture, religion, gender, or sexual orientation.

Violation of this policy may involve disciplinary action including single or multiple game suspension and/or dismissal from the team. Violation of this policy may also result in consequences from school administration.

Roll call vote: \_\_ Linda Smallwood \_\_ Katie Thomas\_\_ Ken Klima \_\_Wendy Anderson\_\_Greg McClain

## 10. Action Items: Donations

A. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to adopt the following donations:

- **Cardinal Huskies Music Boosters, \$584.56**
  - \$114.50 – Tshirts
  - \$32.56 – Custodial Costs
  - \$437.50 – Transportation for a field trip to Cedar Point
- **Geauga Park District Foundation, \$204.80** for 2<sup>nd</sup> grade field trip transportation
- **Cardinal Middle School PTSA, \$1,204.37**
  - Body balls - \$204.07
  - Transportation for 6<sup>th</sup> grade field trip - \$312.20
  - Transportation for STEM field trip - \$688.10

- **Merryfield Electric, \$1,849.64** – work done on the cheese trailer
- **Gary Cox, Great Day Daycare, 75** book bags filled with various school supplies (paper, pencils, crayons, glue sticks) approximate value: **\$750.**

Roll call vote: \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood

VI. Treasurer’s Report:

**A. Minutes**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the minutes of July 13, 2016, regular meeting.

Roll call vote: \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas

**B. Approval of Bills**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the bills in the amount of **\$1,840,757.66** (includes payroll) paid during July and those necessary for August.

Roll call vote: \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima

**C. Financial Reports**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the SM1, Monthly Financial Reports and Cash Reconciliation for the month of July, as submitted. Also approve the amendments to the **Certified Revenues and Appropriations for the month of July** and those necessary for August. General Fund Certified Revenues are \$13,670,015. All Other Fund Certified Revenues are \$2,620,832. General Fund Appropriations are \$10,000,000. All Other Fund Appropriations are \$2,053,760.

Roll call vote: \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson

**D. Interest Income**

The School District earned **\$263.09** in interest income for the month of July; fiscal year-to-date total is **\$263.09**. Interest rates are: Middlefield Bank - .30%.

**E. Transfers**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the following fiscal year end **transfers** from the General Fund to:

- Online Learning special cost centers, \$18,775.58
- Food Service Fund, \$25,000

Roll call vote: \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain

**F. Depository Agreements**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve a Memorandum of Agreement for Deposit of Public Funds from August 19, 2016 through August 19, 2021 with Middlefield Bank and Huntington Nation Bank.

Roll call vote: \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood

**H. Then and Nows**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the **Then and Nows** for the Geauga County ESC in the amount of \$275,918.94 (various invoices) due to timing issues.

Roll call vote: \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas

**VII. Discussion Items:**

**VIII. Information:**

- August 11 - CHS College Credit Plus informational meeting, 6:00 p.m.
- August 12 – New Staff Orientation
- August 12 – K Orientation (Boys: 9-11 a.m.; Girls: 1-3 p.m.)
- August 12 – 9<sup>th</sup> grade iPad Distribution, 12:30-2:00 p.m.
- August 12 – Freshman Orientation, 2:00 p.m.
- August 16 – Staff Opening Day
- August 16 – JES/CIS Open House, 4:00-5:00 p.m.
- August 16 – CMS Open House, 5:00 – 6:00 p.m.
- August 17 – First Day of School
- August 24 – BOE Work Session, 5:00 p.m.
- August 26 – First full day of Kindergarten
- August 26 – Huskie Pride Assemblies JES/CIS
- September 1 & 2 – No School (Fair Days)
- Sept. 5 – No School (Labor Day)
- Sept. 13: JES/CIS PTA Fall Fundraiser Kick-off
- Sept. 14: Early Release Day
- Sept. 14: Board Meeting, 6:00 p.m.

**IX. Meetings:**

- Work Session, Wednesday, August 24; 5:00 p.m.

**X. Legislative Update:**

**XI. Auburn Career Center:**



**XII. Executive Session:**

A motion to retire to executive session for the purpose of discussion of \_\_\_\_\_

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

\_\_\_Wendy Anderson \_\_\_ Greg McClain \_\_\_ Katie Thomas \_\_\_ Linda Smallwood \_\_\_ Ken Klima

***Motion Approved at \_\_\_\_\_ P.M. Time Retired:\_\_\_\_\_ P.M.***

***Time Returned from Executive Session \_\_\_\_\_ P.M.***

**XIII. Adjournment:**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Meeting adjourned at \_\_\_\_\_ P.M.

Roll call vote: \_\_ Ken Klima \_\_Wendy Anderson \_\_Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas