

# Public Meeting of the *Cardinal Local* Board of Education

## June 8, 2016 Cardinal Board Office 6:00 P.M. Regular Meeting

This meeting of the Board of Education in public is for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

**Ken Klima**, President  
**Wendy Anderson**, Vice President  
**Greg McClain**  
**Linda Smallwood**  
**Katie Thomas**

**Dr. Scott J. Hunt**, Superintendent  
**Merry Lou Knuckles**, Treasurer

I. Roll Call: \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas

**Pledge of Allegiance**

II. **Student Recognition Liaison:**

III. **Hearing of the Public:**

A member of the public may address the Board of Education when recognized by the President of the Board. When recognized, please state your name, the group (if any) that you represent, the agenda item you wish to address and attempt to limit your remarks to three minutes.

IV. **Presentation:**

1. Lisa Banner, Nutrition Group

V. **Superintendent's Report**

1. Action Items: Human Resources/Personnel

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the following personnel matters:

A. Resignations:

- **Katie Ruzin**, Elementary Music, effective August 1, 2016
- **Rachael Tribuzzo**, Asst. Nurse, effective June 30, 2016

B. Retirement:

- **Laurel Sue Libby**, MS Intervention Specialist, effective September 1, 2016

C. FMLA:

- **Sherry Peters**, effective July 19, 2016 for six weeks

D. RIF Recall:

- **Lindsey Skonieczny**, MS Intervention Specialist, effective August 1, 2016

E. Contract Amendment

- **Superintendent's** Contract, effective August 1, 2016-July 31, 2019

F. Supplemental Contracts

- Co-curricular
  - **Kim Richards:**
    - Lead Mentor, .07
    - Mentor, .04
    - Yearbook, .05
  - **Melissa Cardinal:** Mentor Teacher, .04
  - **Charlotte Torre:** CIS Student Council Advisor, .02
  - **Miles Andersen:** CIS Tech Coordinator, .06
  - **Bethany Drebus:**
    - Sophomore Class Advisor, .045
    - Mentor Teacher, .04
- Athletic (Fall/Winter)
  - **Eric Cardinal:**
    - Athletic Strength Coordinator, .04
    - Football Head Coach, Step 2 - .17
  - **Jon Cummins:** Boys Basketball Head, Varsity, Step 2 - .17
  - **Jimmy Soltis:** Boys Basketball Top Asst. JV, Step 2 - .13
  - **Adam Johnson:** Boys Basketball MS (8<sup>th</sup>), Step 2 - .08
  - **Gregg Sadler:** Boys Basketball MS (7<sup>th</sup>), Step 2 - .08
  - **Staci Poole:** Cheerleader Advisor HS, Step 1 - .09
  - **Megan Cameron:** Cross Country HS, Step 2 - .09
  - **Daniel Cappelucci:** Cross Country MS, Step 1 - .04
  - **Nathan Peters:** Football Top Assistant (split contract), Step 1 - .065
  - **Miles Andersen:** Football Top Assistant (split contract), Step 1 - .065
  - **Jimmy Soltis:** Football Assistant, Step 2 - .13
  - **Dan Chenoweth:** Football Assistant-Step 2 - .13
  - **Joe DiMattia:**
    - Football MS (split contract), Step 0 - .04
    - Girls Basketball Top Asst. JV, Step 2 - .13
  - **Ben Clutter:** Football MS (split contract), Step 2 - .055
  - **Jim Gonczy:** Football MS (split contract), Step 2 - .055
  - **Kevin Baggett:** Football MS (split contract), Step 2 - .055
  - **Luke Kruse:** Girls Basketball Head Coach, Step 2 - .17
  - **Shaun Spence:** Girls Basketball MS, Step 2 - .08
  - **Karisca Chambers:** Girls Volleyball Head Coach, Step 2 - .17
  - **Molly Zeigler:** Girls Volleyball JV Coach, Step 1 - .11
  - **Diane Baumgartner:** Girls Volleyball MS (8<sup>th</sup> grade), Step 2 - .08

- **Kalyn Ward:** Girls Volleyball MS (7<sup>th</sup> grade), Step 0 - .06
- **Glenn Travers:** Golf Head Coach, Step 0 - .06
- **Mike Topalian:** Soccer Head Coach, Step 1 - .11
- **Jamie Dasher:** Soccer Assistant (JV or MS, TBD), Step 2 – JV .08 or MS .08
- **Brian George:** Faculty Manager (split contract), .06
- **Jimmy Soltis:** Faculty Manager (split contract), .06

G. LPDC Committee

- **Kim Richards** (recorder) - \$900.00
- **Jean Jerina** - \$450.00
- **Laura Murphy** - \$450.00
- **Sherry Peters** - \$450.00
- **Scott Hunt** - \$450.00

H. ESY Tutors (at \$24.00/hour)

- **Sarah Mast**, 5 hour position
- **Shaun Spence**, 6 hour position
- **Stacy Pollock**, two 5 hour positions
- **Elisabeth Robinson**, 10 hour position and 5 hr./week home tutor

Roll call vote: \_\_ Linda Smallwood\_\_ Ken Klima \_\_Wendy Anderson \_\_Greg McClain \_\_ Katie Thomas

## 2. Action Items: Donations

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the following donations:

- **Hiram College Students**, \$98.84 in Scholastic books to CIS Staff
- **Cardinal PTA**
  - Tig Tag Video Subscriptions for CIS, \$195.00
  - Magazines (Scholastic News, Social Studies, Weekly Science, Weekly Math), \$2,898.64
- To CIS Science Night
  - **Flambeau, Inc.**, 100 Duncan Imperial yo-yos, \$150.00
  - **Geauga Park District**, maps of the parks for all students
  - **Subway**, 10 free sub coupons
  - **Dairy Queen**, 4 - \$5.00 gift cards
  - **WalMart**, 4 - \$5.00 gift cards
  - **Home Depot**, duct tape, scotch tape, glue
- To Athletic Department
  - **Eric Cardinal**, \$328.15 for shirts
  - **Maggie's Donuts**, \$75.00 for DJ for cheerleading fundraiser

Roll call vote: \_\_ Ken Klima \_\_Wendy Anderson \_\_Greg McClain \_\_ Katie Thomas \_\_ Linda Smallwood

### 3. Action Items: Certification

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve ODE **Direct Certification for Safety, Health and Nutrition** for the free lunch program.

Roll call vote: \_\_Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima\_\_ Wendy Anderson

### 4. Action Items: Lunch Price Increase

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve a **five cent increase** to lunch prices for the 2016-17 school year per federal guidelines (JES/CIS: to pay = \$2.55, CMS/CHS: to pay = \$2.80).

Roll call vote: \_\_ Ken Klima \_\_Wendy Anderson\_\_Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas

### 5. Action Items: The Nutrition Group, Inc. contract

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve a **1 year service contract** with The Nutrition Group, Inc. for the 2016-17 school year.

Roll call vote: \_\_Wendy Anderson\_\_Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima

### 6. Action Items: Transportation Payment

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve a **payment in lieu of transportation** for a special needs student at \$300.00.

Roll call vote: \_\_ Katie Thomas \_\_ Ken Klima \_\_Wendy Anderson\_\_Greg McClain \_\_ Linda Smallwood

## VI. Treasurer's Report:

### A. **Minutes**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Approve the minutes of April 13, 2016, regular meeting and the April 25, 2016, special meeting.

Roll call vote:\_\_ Ken Klima \_\_Wendy Anderson \_\_Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas

### B. **Approval of Bills**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the bills in the amount of **\$1,208,100.05** (includes payroll) paid during May and those necessary for June.

Roll call vote:\_\_Wendy Anderson \_\_Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima

**C. Financial Reports**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Approve the Monthly Financial Reports and Cash Reconciliation for the month of May, as submitted. Also approve the amendments to the **Certified Revenues and Appropriations for the month of May** and those necessary for April. General Fund Certified Revenues are \$13,831,450 All Other Fund Certified Revenues are \$3,938,873.25. General Fund Appropriations are \$13,940,186. All Other Fund Appropriations are \$3,928,521.51.

Roll call vote: \_\_Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_Wendy Anderson

**D. Interest Income**

The School District earned **\$366.67** in interest income for the month of May; fiscal year-to-date total is **\$4,807.99**. Interest rates are: Middlefield Bank – .30% .

**E. Fiscal Year Closing**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to authorize the Treasurer to modify the following to **close the fiscal year** as necessary pending Board approval at the July, 2016, Regular Meeting:

Appropriation Resolution Amended Certificate of Resources SM1 Spending Plan for FY16

Roll call vote: \_\_ Linda Smallwood\_\_ Katie Thomas \_\_ Ken Klima \_\_Wendy Anderson \_\_Greg McClain

**F. Transfers and Advances**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to authorize the Treasurer to make fund to fund **transfers and advances** as necessary to close fiscal year 2016; including those funds pending receipt of Federal Funds due but not yet paid, until approved at July 2016, Regular Meeting.

Roll call vote: \_\_ Katie Thomas \_\_ Ken Klima \_\_Wendy Anderson \_\_Greg McClain\_\_ Linda Smallwood

**G. Tax Advances**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to authorize the Treasurer to **request tax advances** of the County Auditor for July 2016.  
Advance Dates - July 7, 2016 July 21, 2016

Roll call vote: \_\_Wendy Anderson \_\_Greg McClain\_\_ Linda Smallwood\_\_ Katie Thomas \_\_ Ken Klima

**H. Final Certifications and Resolutions**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to adopt the **Final Certifications and Appropriations for FY 2016**. (Barring any unforeseen items that will change the budget figures – if needed new certifications/appropriations will be approved at the June 27th meeting.)

FINAL	Beginning of Year		
	<u>Unencumbered Cash</u>	<u>Certified Revenues</u>	<u>Appropriations</u>
General Fund	\$178,385.04	\$13,831,450.00	\$13,940,186.00
Special Revenue Funds	(\$69,679.03)	\$1,714,131.25	\$1,625,564.51
Debt Service Funds	\$983,895.26	\$976,657.00	\$1,031,424.00
Capital Projects Funds	\$32,578.96	\$617,342.00	\$630,445.00
Enterprise Funds	\$13,388.23	\$522,213.00	\$509,126.00
Fiduciary Funds	\$51,107.58	\$108,530.00	\$131,968.00
<b>TOTALS</b>	<b><u>\$1,189,676.04</u></b>	<b><u>\$17,770,323.25</u></b>	<b><u>\$17,868,713.51</u></b>

Roll call vote: \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain\_\_ Linda Smallwood\_\_ Katie Thomas

**I. Temporary Appropriations FY 2017**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to adopt a **Temporary Appropriation Resolution for FY 2017** based on the Estimated Certificate of Resources as approved by the County Auditor and the FY 2016 current revenues and expenditures. These appropriations will allow the School District to operate through the August, 2016, board meeting and beyond.

	<u>Certified Revenues</u>	<u>Temporary Appropriations</u>
General Fund	\$13,670,015.00	\$10,000,000.00
Special Revenue Funds	\$855,500.00	\$556,500.00
Debt Service Funds	\$1,059,752.00	\$936,260.00
Capital Projects Funds	\$310,080.00	\$300,000.00
Enterprise Funds	\$325,000.00	\$220,000.00
Fiduciary Funds	\$70,500.00	\$41,000.00
<b>TOTAL Temporary Appropriations</b>	<b><u>\$16,290,847.00</u></b>	<b><u>\$12,053,760.00</u></b>

Roll call vote: \_\_ Wendy Anderson \_\_ Greg McClain\_\_ Linda Smallwood\_\_ Katie Thomas \_\_ Ken Klima

**VII. Information:**

- June 27: BOE Work Session, 5:00 p.m. **\*\*DATE CHANGE\*\***
- July 4: Board Office Closed (4<sup>th</sup> of July Holiday)
- July 13: BOE Meeting, 6:00 p.m.
- July 27: BOE Work Session, 5:00 p.m.
- August 1: Open Enrollment Ends
- August 12: New Teacher Orientation
- August 15: Teacher Professional Development Day
- August 16: All Staff Opening Day
- August 17: Students' First Day

**VIII. Discussion Items:**

1. Pay to Participate fees

IX. Meetings:

- Work Session – Monday, June 27, 2016 at 5:00 p.m. **\*\*DATE CHANGE\*\***

X. Legislative Update:

XI. Auburn Career Center:

XII. Executive Session:

A motion to retire to executive session for the purpose of discussion of \_\_\_\_\_

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

\_\_\_Wendy Anderson \_\_\_ Greg McClain \_\_\_ Katie Thomas \_\_\_ Linda Smallwood \_\_\_ Ken Klima

***Motion Approved at \_\_\_\_\_ P.M. Time Retired: \_\_\_\_\_ P.M.***

***Time Returned from Executive Session \_\_\_\_\_ P.M.***

XIII. Adjournment:

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Meeting adjourned at \_\_\_\_\_ P.M.