

Public Meeting of the *Cardinal Local* Board of Education

May 11, 2016 Cardinal Board Office 6:00 P.M. Regular Meeting

This meeting of the Board of Education in public is for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Ken Klima, President
Wendy Anderson, Vice President
Greg McClain
Linda Smallwood
Katie Thomas

Dr. Scott J. Hunt, Superintendent
Merry Lou Knuckles, Treasurer

I. Roll Call: __ Ken Klima __ Wendy Anderson __ Greg McClain __ Linda Smallwood __ Katie Thomas

Pledge of Allegiance

II. Student Recognition Liaison:

- What's Inside? Huskie Pride!
 - Cole Zemelka, Phi Beta Kappa award recipient
 - Frank Corrao, Ohio Lottery Academic All-Star
 - OMEA Junior High Soloists
 - Lacey Portman, "Amazing Grace" – Superior Rating
 - Cyndle Reese, "To the Sky" – Excellent Rating
 - ROBObots Combat Team
 - John Avalon, Jacob Kronauer, John Peterson, Brenden Sly, Colby Turon

III. Hearing of the Public:

A member of the public may address the Board of Education when recognized by the President of the Board. When recognized, please state your name, the group (if any) that you represent, the agenda item you wish to address and attempt to limit your remarks to three minutes.

IV. Presentation:

- A. Mrs. Tammara Misinec and class – 2nd Grade Pen Pal Project
- B. Hannah Traggai and Brendan White - CHS Honors Biology Class partnership with Great Lakes Growers
- C. ROBObots – Team demonstration

V. Superintendent's Report

1. Action Items: Human Resources/Personnel

Motion _____ Second _____ Vote _____

Motion to approve the following personnel matters:

- A. Resignations:
- **Giovanna Orlando**, MS Technology, effective May 6, 2016
 - **Julie Fulton**, K-4 Assistant Principal, effective July 31, 2016
- B. Unpaid Leave:
- **Kris Farrow**, March 28 – April 1, 2016
- C. FMLA:
- **Amy Caprez**, April 11 – June 2, 2016
 - **Luke Kruse**, April 12 – May 2, 2016
- D. Employment Contracts, effective August 1, 2016:

CERTIFIED

Continuing Contract

- **Joe DiMattia**, MS P.E./Health
- **Brian George**, HS Social Studies
- **Darcy Horvath**, 1st Grade

2 Year (2016-17, 2017-18)

- **Jamie Dasher**, MS Guidance Counselor
- **Kara Gillespie**, HS Math
- **Adam Johnson**, 5th Grade Math
- **Kathryn Miller**, HS Intervention Specialist

1 Year (2016-17)

- **Miles Andersen**, CIS Intervention Specialist
- **Katie Anderson**, 4th Grade
- **Daniel Cappelucci**, 8th Grade Math
- **Jill DeRamo**, HS Guidance Counselor
- **Joshua Esenwine**, HS Math
- **Rebecca Falin**, HS Science
- **Ipce Flores**, HS Spanish
- **Tim Florjancic**, MS/HS Band
- **Kelly Hedger**, HS English
- **Joel Kithcart**, MS/HS Music
- **Sarah Mast**, 7th Grade Language Arts
- **Kristen McKnight**, 4th Grade
- **Kathryn Pike**, 1st Grade
- **Emily Pizzino**, Title I
- **Elisabeth Robinson**, 8th Grade Language Arts
- **Luciano Ruscitto**, MS Intervention Specialist
- **Lindsey Skonieczny**, JES Intervention Specialist
- **Mike Topalian**, 3rd Grade
- **Christopher Whipple**, 6th Grade Science

CLASSIFIED

Continuing Contract

- Jackie Kleeve, MS Custodian/Crossing Guard
- Denise Loze, HS Cook
- Brittney Peters, Van Aide

1 Year (2016-17)

- James Butvin, Driver
- Paula Callison, Driver
- Kristan Mast, Class Aide
- Shanna Miller, JES Lunch Monitor
- Kelly Misterka, Class Aide
- Ken Potosky, HS Custodian
- Lori Sperling, JES Cook
- Art Wade, MS Custodian
- Ryan Zwolinski, Crossing Guard

Non-Renewed

- Tom Westover, Driver

CONFIDENTIAL

4 Year (2016-17, 2017-18, 2018-19, 2019-20)

- Merry Lou Knuckles, District Treasurer

Continuing Contract

- Jaymee Wittlock, Technology Manager

1 Year (2016-17)

- Kristie Steyer, Superintendent's Secretary

Contract Termination

- Andy Cardinal, Athletic Director

ADMINISTRATIVE

Contract Termination

- Sherry Peters, 5-12 Assistant Principal

Non-Renewed (due to budget cuts)

- Alanna Hruska, Special Education Director

3 Year (2016-17, 2017-18, 2018-19)

- Kelly Bearer, JES/CIS Principal

- **Andy Cardinal**, Assistant Principal/Athletic Director
- **Sherry Peters**, Special Education Director (full-time)

E. RIF (Reduction in Force) List for the 2016-2017 school year:

Classified

- 1 Children and Books (CAB) Aide
- 1 bus driver
- 2 van drivers
- 2 transportation aides
- 2 classroom aides
- ½ secretary at Jordak

Certified

- 2 elementary teachers
- 2 English teachers
- 1 Title I teacher
- 1 Intervention Specialist

Administration

- 2 Assistant Principals
- Part-time Special Education Director

F. Summer Custodial/Maintenance employees, effective June 6 – August 5, 2016;
\$10.00/hour

- **Joe DiMattia**
- **Lori Dines**
- **Jeff Fry**
- **Kourtney Kelly**
- **Kristina Morris**
- **Sue Urbanski**

G. Rescind Supplemental Contract

- **Shaun Spence**, MS Girls Basketball due to no team

H. Volunteer Coach

- **Whitney Miller**, Softball (2016)

Roll call vote: __ Linda Smallwood__ Ken Klima __Wendy Anderson __Greg McClain __ Katie Thomas

2. Action Items: Competitive Cheerleading

A. Motion_____ Second_____ Vote_____

Motion to approve the formation of a **competitive cheer team** as a volunteer activity for members of the CHS Varsity Cheerleading squad. All costs to be covered by team members.

Roll call vote: __Wendy Anderson __Greg McClain __ Linda Smallwood __ Katie Thomas __ Ken Klima

3. Action Items: Revised Athletics Handbook

A. Motion _____ Second _____ Vote _____

Motion to approve the revised **Athletics Handbook**, effective May 1, 2016
(ATTACHMENT A)

Roll call vote: __Greg McClain __ Linda Smallwood __ Katie Thomas __ Ken Klima __Wendy Anderson

4. Action Items: Revised Athletics Emergency Action Plan

A. Motion _____ Second _____ Vote _____

Motion to approve the revised **Athletics Emergency Action Plan**, effective May 1, 2016
(ATTACHMENT B)

Roll call vote: __ Linda Smallwood __ Katie Thomas __ Ken Klima __Wendy Anderson __Greg McClain

5. Action Items: High School Graduation

A. Motion _____ Second _____ Vote _____

Motion to approve the authority for the high school principal to grant diplomas to the following **86 seniors** upon the date of graduation exercises, **May 28, 2016**. Students must fulfill all requirements of the State of Ohio and the Cardinal Local School District. Further, the principal is to plan graduation exercises and is authorized to exclude students failing to meet requirements or posing a threat to disrupt the ceremony.

Haley Raye Adams
Alexander Cross Almy
Jonathan Joel Anderson
Geno Angelo Argento
Aleyna Michelle Bandiera
Kevin Joseph Bandsuh
Jocelyn Taylor Bowling
Arlene H. Byler
Caitlin Rose Byler
Joseph William Callison
Alex Robert Campbell
Olivia Rae Campbell
Nicolas Paul Cappello
Julianne Marie Carney
Tyler B. Carroll
Brittany Lynn Chapman
Rachael Marie Chapman
Jacob Christopher Cico
Andrew Nicholas Miller
Kathleen Kay Morris
Michael Brandon Mulh
Cody Ryan Naftzger
Brandon Michael Neikirk
Breana Christine Noble

Maggie Louise Clark
Nicolas Ty Cooper
Riley James Cummins
Cindy Lynn Detweiler
Kathryn Nicole Dhayer
Madison Taylor Dobay
Gillian Paige Dorn
Donovan James Drebus
Raevyn Mickaela Duris
Samuel Fitzpatrick Ellis
Alexander John Fabiny
Noah Kindel Farmwald
Jacob Robert Francis
Tiffany Ann Gabarik
Mia Marie Giardina
Brooke Delaney Gingerich
Paul Stephen Grover
Phillip Stephen Grover
Joseph Loegynn Satullo Lengel
Craig Michael Shanower
Paige Victoria Smith
Liam Scott Sowers
Noel Nicole Springer
Kayli Veronica Staric

Matthew Lee Owen Hamlin
Alex Christopher Lanoir Hardin
Bryn Alexander Havel
Loren Walter Houston, III
Mitchell Red Fox Jackson
Craig Robert Kaser
Ashley Marie Kauffman
Daniel Henry Knippenberg,III
Emily Helen Kruse
Caitlyn Nicole Lechene
Linsey May Lee
Ariel Margaret Marie Lehman
Britney Amber Loving
Caleb Ryan Martin
Joshua Raphael Martorello
Alexandra Rae McMillin
Alan David Michener
Michelle Elizabethanne Michael
Marissa Ravey Vidal
Kailyn Faith Vontorcik
Ryan Vystrcil
Justin Case Warren
Larissa Weaver
Aidan Michael White

Dakota William O'Brien
Nathan Ryne Peters
Kenneth Richard Petersen
Nicholas Albert Priem
Kyle Adam Root

Robert John Toth
Lester L. Troyer, Jr.
Zachary Scott Trussell
Joshua Kenneth Utz
Matthew Kenneth Utz

Hayley Elizabeth Williamson
Harry Alexander Wilson, III
Angelica Nancy Wright
Cole Allen Zemelka

Roll call vote: __ Katie Thomas __ Ken Klima __ Wendy Anderson __ Greg McClain __ Linda Smallwood

6. Action Items: 2016-17 Membership into the Ohio High School Athletic Association

A. Motion _____ Second _____ Vote _____

Motion to approve the Board of Education/Governing Board Resolution Authorizing 2016-2017 Membership into the **Ohio High School Athletic Association** for 2016-2017 school year:

WHEREAS, Cardinal Local Schools of Box 188, Middlefield, OH, 44062, Geauga County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, the Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA:

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF

EDUCATION/GOVERNING BOARD that all schools listed on the reverse side of this card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution and Bylaws of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board does reserve the right to raise the student-athlete eligibility standards as the Board deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Commissioner’s Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board’s jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws and Sports Regulations and the interpretations and rulings rendered by the Commissioner’s Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Roll call vote: __ Ken Klima __ Wendy Anderson __ Greg McClain __ Linda Smallwood __ Katie Thomas

7. Action Items: Tuition Agreement

A. Motion _____ Second _____ Vote _____

Motion to approve a monthly **tuition agreement** with Safely Home School, an ODJFS Licensed Children’s Residential Center, at \$158.30/day, for one student.

Roll call vote: __ Ken Klima __ Wendy Anderson __ Greg McClain __ Linda Smallwood __ Katie Thomas

8. Action Items: Donations

Motion to approve the following donations:

- **Cardinal Athletic Boosters** - \$2,070 – Track Uniforms; \$2,650 – Pay to Participate
- **Elliot’s Country Delights** – Ice Cream for CMS PBIS reward (Value: \$280.00)
- **Neil Freider** – Tower Garden Growing System, extension kit, light kit, tomato plant (approximately \$1,000 value) to CHS biology class
- **To the JES/CIS/CMS One School One Book Committee**
 - Great Day Child Care Learning Center, \$500.00
 - All Around Children, \$150.00
 - JES/CIS PTA, \$4,000.00
 - Middlefield Public Library & Geauga County Friends of the Library (100 books), \$600.00
 - Donorschoose.org, \$1,300.00
 - CMS Student Council, \$500.00
 - Sweetie Candy Store, \$20.00
- **From the JES/CIS PTA & Community**
 - Snacks/water for fall state testing (3rd grade), \$100.00
 - Books 1-9, Diary of a Wimpy Kid (2 sets), \$125.00
 - TGRG After-school tutoring snacks (3rd graders), \$50.00
 - Touch Math – Instructional Resource Component, \$1,009.07
 - Life Cycle of a Caterpillar/Butterfly (Kindergarten), \$94.80
 - Huskie Pride Cart Prizes, \$140.00
 - E-Z Reader Strips – CIS, \$23.00
 - 48 Study Carrels, \$163.66
 - Juice/Snacks for Clinic, \$200.00
 - CIS Planners, \$541.50
 - Spring AIR Testing Gum/Mints (Grades 3 & 4), \$150.00
 - Skippy John Jones books, \$40.00
 - December Field Trip (2nd Grade), \$210.00
 - CD Player (1st grade, Mrs. Pike), \$150.00
- **School Mall donations** to K-4 Teacher Classrooms – gift cards for online purchase of classroom consumables (i.e. paper, writing materials, art supplies, etc.), \$1,255

Roll call vote: __Wendy Anderson __Greg McClain __ Linda Smallwood __ Katie Thomas__ Ken Klima

9. Action Items: NEOLA Policy

Motion to approve the **NEOLA Policy, Administrative Guidelines, and Forms Updates**, Volume 34, Number 2:

The Board is asked to consider the revised Board policies: 1130 Conflict of Interest (Administration), 2460.03 Independent Educational Evaluations, 3113 Conflict of Interest (Professional Staff), 4162 Drug and Alcohol Testing of CDL License Holders, 5112 Entrance Requirements, 5200 Attendance, 5320 Immunization, 6110 Grant Funds, 6111 Internal Controls, 6112 Cash Management of Grants, 6114 Cost Principles – Spending Federal Funds, 6116 Time and Effort Reporting, 6325 Procurement – Federal Grants/Funds, 6550 Travel Payment & Reimbursement, 7300 Disposition of Real Property/Personal Property, 7310 Disposition of Surplus Property, 7450 Property Inventory, 8500 Food Services, 9270 Equivalent Education Outside the Schools (Home Schooling)

Roll call vote: __Greg McClain __ Linda Smallwood __ Katie Thomas__ Ken Klima __Wendy Anderson

VI. Treasurer’s Report:

A. Minutes

Motion_____ Second_____ Vote_____

Approve the minutes of April 13, 2016, regular meeting and the April 25, 2016, special meeting.

Roll call vote: __ Ken Klima __ Wendy Anderson __ Greg McClain __ Linda Smallwood __ Katie Thomas

B. Approval of Bills

Motion_____ Second_____ Vote_____

Motion to approve the bills in the amount of **\$1,278,228.25** (includes payroll) paid during April and those necessary for May.

Roll call vote: __ Wendy Anderson __ Greg McClain __ Linda Smallwood __ Katie Thomas __ Ken Klima

C. Financial Reports

Motion_____ Second_____ Vote_____

Approve the Monthly Financial Reports and Cash Reconciliation for the month of March, as submitted. Also approve the amendments to the **Certified Revenues and Appropriations for the month of April** and those necessary for May General Fund Certified Revenues are \$13,870,343 All Other Fund Certified Revenues are \$3,931,037.25. General Fund Appropriations are \$14,038,095. All Other Fund Appropriations are \$3,920,593.21.

Roll call vote: __ Greg McClain __ Linda Smallwood __ Katie Thomas __ Ken Klima __ Wendy Anderson

D. Interest Income

The School District earned **\$474.16** in interest income for the month of April; fiscal year-to-date total is **\$4,441.32**. Interest rates are: Middlefield Bank – .30% .

E. Five-Year Forecast

Motion_____ Second_____ Vote_____

Motion to approve the updated **Five-Year Forecast** as adjusted due to changes in certified revenues and appropriations and other known facts for Fiscal Year 2016 and beyond as required by Ohio Revised Code.

Roll call vote: __ Linda Smallwood __ Katie Thomas __ Ken Klima __ Wendy Anderson __ Greg McClain

F. Transfer

Motion_____ Second_____ Vote_____

Motion to approve the **Transfer** of \$50,000 from the General Fund to the Food Service Fund to cover operating cash deficit. Total transfers to date - \$100,000.

Roll call vote: __ Katie Thomas __ Ken Klima __ Wendy Anderson __ Greg McClain __ Linda Smallwood

G. Worker’s Compensation

Motion_____ Second_____ Vote_____

Motion to approve **Worker’s Compensation Group Retrospective Program** with Sheakley, at a cost of \$695 for FY 2017.

Roll call vote: __ Ken Klima __ Wendy Anderson __ Greg McClain__ Linda Smallwood__ Katie Thomas

VII. Information:

- May 12: JES Kindergarten Concert, 6:30 p.m.
- May 13: Cardinares Dinner Show, 7:00 p.m.
- May 16: CHS Band Concert, 7:00 p.m.
- May 17: CMS Band Concert, 7:00 p.m.
- May 18: CMS PTSA Meeting, 6:30 p.m.
- May 19: CMS Choir Concert, 7:00 p.m.
- May 25: BOE Work Session, 5:00 p.m.
- May 26: CHS Senior Clap-out, 2:00 p.m.
- May 26: CHS Senior Dinner, 4:30 p.m.
- May 26: CHS Senior Awards, 6:00 p.m.
- May 28: CHS Graduation, 10:00 a.m.
- May 30: No School, Memorial Day
- May 31: CIS Academic Rally, 9:30 a.m.
- June 1: Last Day of School (Students) / Early Release
- June 1: CMS Awards Assembly, 8:00 a.m.
- June 1: JES/CIS Fun Day, 9:00 a.m.
- June 1: CIS 4th Grade Graduation
- June 2: Teacher Record Day
- June 8: BOE Meeting, 6:00 p.m.

VIII. Discussion Items:

IX. Meetings:

- Work Session – Wednesday, May 25, 2016 at 5:00 p.m.

X. Legislative Update:

XI. Auburn Career Center:

XII. Executive Session:

A motion to retire to executive session for the purpose of discussion of **Negotiations**.

Motion_____ Second_____ Vote_____

___Wendy Anderson ___ Greg McClain ___ Katie Thomas ___ Linda Smallwood ___ Ken Klima

Motion Approved at _____P.M. Time Retired: _____P.M.

Time Returned from Executive Session _____P.M.

XIII. Adjournment:

Motion_____ Second_____ Vote_____

Meeting adjourned at _____ P.M.