

**Cardinal Local School District
Regular Meeting
February 10, 2016**

The **Regular Meeting** of the Cardinal Board of Education held at 6:00 p.m. on February 10, 2016, was attended by Ken Klima, Wendy Anderson, Greg McClain, Linda Smallwood and Katie Thomas.

Meeting was opened with the Pledge of Allegiance.

What's Inside? Huskie Pride!

Dr. Hunt shared we are doing something new for student recognition starting with this February meeting. Mrs. Thomas will continue as the Student Liaison. Rather than just reading a list of names we have included them on the screen and they will roll during the meetings as we will be doing things different to recognize the various happenings and achievements of our students, teachers and buildings. We will also be providing certificates of achievement to those recognize here at the meetings.

Spelling Bee Winners – Mrs. Thomas shared on Friday, January 8, 2016, Cardinal School crowned 7th grader Halle Dalpiaz as the District Spelling Be Champion! After several back and forth rounds with runner-up Ashley Marcum, Halle finally pulled off the spelling victory in the 11th round after correctly spelling the word "mentality." Ashley's mom said the pair studied hard over the winter break, saying and spelling the words on the list constantly. Halle will go on to represent Cardinal in the county spelling Bee on February 18th. 7th graders Ashley Marcum and Aaron Erasmus can in 2nd and 3rd place, respectively. In all, 24 3rd through 8th graders participated in the event which was coordinated by teachers Mrs. Cameron and Miss McKnight. Congratulations spellers and good luck Halle in the County Bee!

Future City – Mrs. Thomas shared that the 8th grade Future city team received an Honorable Mention for Best Use of Water Resources Engineering a the Future City Competition in Columbus, January 16th! During the competition the group was interviewed by judges and then delivered a presentation about their city, its design, infrastructure, and how it addressed this year's critical problem of waste management. Group advisor Mr. Spence said the students' innovative use of water resources in their city earned them their special recognition. Congratulations to the team, which consists of Kaitlyn Starr, Avery Volpe and Jonathan Dan Miguel-Zins and a special thanks to Cardinal Alumni Michael Hickox for serving as a volunteer engineer on the project.

Art Display – Mrs. Thomas shared every year Lakeland Community College hosts the Lake County & Geauga County Juried Junior and Senior High School Show. This year more than 425 works of art were selected from the more than 700 entries by young artists from 30 high school and middle schools in Lake and Geauga Counties. Mediums represented include photography, digital photography, sculpture, ceramics, painting, drawing, printmaking, fiber, mixed media, jewelry, and crafts. Cardinal had several students represented in the show, including Senior Kathleen Morris, whose work of art is featured on the poster advertising the gallery. A special awards ceremony will be held on Saturday, February 20th – good luck Kathleen and congratulations!

Dr. Hunt shared some highlights from the elementary and middle school buildings. Dr. Sabol, Luke Kruse, Shaun Spence and Dr. Hunt attended the Etech Conference and presented on UDL. We have started the UDL process with the Ohio Improvement Process (OIP) and have spent a lot of time getting things in place with our buildings and teachers. The Every Student Succeeds Act (ESSA) has mentioned UDL six times and we are excited we are ahead of the curve. Shaun and Luke did most of the presentation and it went very well. Jordak Elementary participated in Focus on Science with Holden Arboretum. Claire Zurbuch works with us on various science projects and experiments. They are also gearing up for One School, One Book and have established a Donors' Choose set up to help pay for the cost of the program. It has now been expanded to include K-8th grade. Community folks and high school students have been volunteering each week to help with students. The CIS building had a Sandyhook Promise presentation for grades 2-4. This was a discussion about empathy by saying "hello" to someone. There were activities for the week, such as no one eats alone day. The middle school is

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also starting a Robobots Club. Mrs. Schroeter, a district aide, is volunteering to start the group. Seven kids will be participating in a combat robotic competition.

Jeremy Hunter shared that the picture used on the cover of the art booklet was taken on an iPad as part of the digital photography class. Those photos were submitted to the art show. *Mrs. Peters added that this is the first time for this class and the first time a Cardinal student on the flyer.* Mr. Hunter have the Board Members a copy of the high school newsletter. They have finished up the 1st semester transitioning from an 8 period day to the block scheduling. It is going well. We have several TAG/TM courses offered at the high school that are transferrable to any state university. For example: the student takes a class here through Lakeland and it transferred for full credit to Kent State. We currently have 70 students taking college credit courses. By the end of the year we will have provided 414 credit hours – all offered in our building. Last year we had 17 students attending offsite receiving 200 credit hours. The average savings for the family is \$3,002 for kids going to college but taking courses here at Cardinal. Kent State is \$465 per credit hour. The block scheduling move has received all positive feedback. We have seen an increase in the number of kids on the honor roll and a decrease in failures. *Mrs. Thomas asked how many seniors are doing college credit and how many juniors are doing college credit.* Mr. Hunter responded the offerings are for sophomores through seniors. Comp 1/Comp2 has 22 juniors and 22 seniors, each class is for 6 credit hours. There are 18 juniors and seniors taking Spanish. In total there are about 33 seniors, 33 juniors and 19 sophomores taking college credit courses this year. *Mrs. Thomas asked how the Spanish class matches up to a college course.* Mr. Hunter replied the Spanish class is like taking Spanish 3 or 4 at the high school level and Spanish 1 at the college level. We are anticipating more offerings. We had to stay under 26 hours this year but are petitioning to be a satellite for Lakeland Community College so we will be able to offer 5 more courses at three hour apiece.

Presentation -

Heather Sherman was to present on the Geauga Career Readiness Grant but she is caught in the delay due to a wreck on 44 and 90. We will reschedule this presentation for another meeting.

Superintendent's Report -

Action Items:

Human Resources/Personnel

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve the following personnel matters:

Retirement

- Theodore Moody, custodian, effective September 1, 2015

Practicum Student

- Jessica Carmon, Kent State University psychology student, supervised by Amber Kokal for a minimum of 75 hours

Supplemental Contract:

- Brian Lanstrum, Co-Musical Coordinator, split contract .02

Substitute

- April Oros, substitute Nurse, effective immediately, as needed

Volunteers:

- CMS Combat ROBObots Team
Dave Bronson Greg Cicero Mike Cunningham
Adam Johnson Amanda Marcum Holly Miller

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|--|---------------------------|-------------|
| Christine Schroeter | Courtney Schroeter | Joe Sherman |
| Claire Zurbuch | | |
| • High School Musical - Volunteer Assistants | | |
| Chris Lanstrum | Jennifer Lanstrum | |
| • Cardinares | Chris Lanstrum, Costuming | |
| • JFS Volunteers | | |
| Marilyn Harmon, CMS for assistant to teachers and students | | |
| Shannon Skaife, CMS for assistant to teachers and students | | |

Mrs. Thomas is concerned about the job descriptions for Josh Esenwine's position and now Brian Lanstrum's position. The musical assistant position/art deals with the sets which is what Mr. Lanstrum will be doing and not as a musical coordinator like Mr. Esenwine. There needs to be job descriptions as she wants to know what is he doing and who is going to supervise the kids on the stage doing the setup and building of the staging. Ms. Knuckles stated that Mrs. Thomas has questioned the positions of the musical at each meeting stating we had to follow the contract so our hands are tied in what type of contract we can give to Mr. Lanstrum. Mr. Esenwine was not performing the musical assistant/art position as Mrs. Thomas pointed out so the contract allows us to award the musical coordinator position and he would get direction from the musical director. While Mr. Lanstrum is doing the set work, the contract does not allow for us to give him half of the contract as musical assistant/art, therefore we have to use the title of coordinator since it is split position/responsibilities and he will also get his directions from the director. Dr. Hunt said this is no different than a head coach telling the assistant coach what he is going to do. There are no descriptions for supplemental positions. Ms. Knuckles stated it is not the position of the board to determine the definition of a position. If they board feels descriptions are needed or clarification of titles are needed it will have to be reviewed during negotiations since they are in the contract. Mr. McClain wanted to know exactly what Mrs. Thomas's concern is. Mrs. Thomas is concerned for the safety of the students and needs to know they are being supervised when using tools to build the set and without specific descriptions you do not know who is responsible for what. Dr. Hunt assured her the safety of the kids is a priority and it will be taken care of regardless if we have a description or not for the two positions.

Roll call vote:

Wendy Anderson, aye Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

Kelly Miller Circus

Mrs. Anderson moved and Mr. McClain seconded a motion to approve the approve the Middlefield Chamber of Commerce use of middle school grounds for the Kelly Miller Circus, July 27-28, 2016.

Mr. McClain asked if the animals are humanely treated. Dr. Hunt replied yes, they have always treated the animals well. We have not had the protesters here but they have hit other places.

Roll call vote:

Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

Graduation Requirements Revision

Mrs. Anderson moved and Mrs. Thomas seconded a motion to accept approve revised CLSD Administrative Guideline 5460, Graduation Requirements (ATTACHMENT A).

The Board is asked to consider the revised guideline. Further, the Board is asked to waive the first reading of this guideline and authorize the posting on the District website, as recommended by the Local Superintendent.

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Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Greg McClain, aye

Course of Study and Registration Guide

Mrs. Smallwood moved and Mrs. Thomas seconded a motion approve the Cardinal High School Course of Study and Registration Guide

Dr. Hunt stated that Mrs. Smallwood made some minor grammatical changes to the guidelines and thanked her for reading it so carefully.

Roll call vote:

Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Greg McClain, aye Linda Smallwood, aye

Treasurer's Report:

Minutes

Mr. McClain moved and Mrs. Thomas seconded the motion to approve the minutes of January 4, 2016, organizational meeting, the January 4, 2016, special meeting, the January 11, 2016, special meeting and the January 13, 2016, regular meeting.

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Greg McClain, aye Linda Smallwood, abstained Katie Thomas, aye

Bills

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve the bills in the amount of \$951,825.31 (includes payroll) paid during January, 2016, and those necessary for February, 2016.

Roll call vote:

Wendy Anderson, aye Greg McClain, aye Katie Thomas, aye Linda Smallwood, aye Ken Klima, aye

Financial Reports

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve the SM1, the Monthly Financial Reports and Cash Reconciliation for the month ending January 31, 2016, as submitted. Also approve the amendments to the Certified Revenues and Appropriations for the month of January, and those amendments necessary for February. General Fund Certified Revenues are \$13,670,015. All Other Fund Certified Revenues are \$3,751,530.71. General Fund Appropriations are \$13,830,836. All Other Fund Appropriations are \$3,748,067.49.

Roll call vote:

Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

Interest Income

The School District earned \$70.67 in interest income for the month of January; fiscal year-to-date total is \$3,346.41. Interest rates are: Middlefield Bank – 0.30%.

Transfers

Mr. McClain moved and Mrs. Anderson seconded a motion to approve the following interfund transfers from the main General fund special cost center to the Online Learning and College Ready Ohio special cost centers:

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FROM:	General Fund	\$14,213	
	Online Payments	\$2,200	
	TO: Ohio Online Learning		\$12,617
	College Ready Ohio		\$3,796

Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Greg McClain, aye

Information:

- February 12: No School
- February 15: No School, President's Day
- February 17: Early Release
- February 17: CMS PTSA Meeting, 6:30 p.m.
- February 19: JES/CIS Huntington Bank Day
- February 19: Interim Grades posted
- February 22: BOE Work Session, 5:00 p.m.
- February 23: CHS Conferences, 3:00 – 9:00 p.m.
- February 24: Early Release
- February 25: JES/CIS Conferences, 4:00 – 9:00 p.m.
- March 2: Early Release
- March 4: CHS Blood Drive, 7:00 a.m. – 2:30 p.m.
- March 4: JES/CIS Huntington Bank Day
- March 9: Early Release
- March 9: BOE Meeting, 6:00 p.m.
- March 9: JES/CIS PTA Meeting, 6:30 p.m.

Meetings:

February 22, 2016 – Work Session – Levy Discussion – Dr. Hunt reminded the Board of the meeting to discuss the potential levy issues.

Legislative Update:

Mrs. Anderson reported they are still working on bills so schools are not penalized for those opting out of testing on the Report Card. Ohio college students needing remedial English has dropped by 5%.

Auburn Career Center:

Mr. Klima reported nothing new to report, still working on the PI levy issue.

Executive Session:

It is necessary for this Board to go into this Executive Session for the confidential discussion of information so that the business of the District can be conducted effectively and efficiently.

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Mrs. Thomas moved and Mrs. Anderson seconded a motion to retire to executive session for the purpose of Negotiations Preparation and Superintendent's Contract.

Roll call vote:

Wendy Anderson, aye Greg McClain, aye Katie Thomas, aye Linda Smallwood, aye Ken Klima, aye

Motion approved: 6:50 P.M.

Time Retire: 6:52 P.M.

Time Return from Executive Session: 8:04 P.M.

Adjournment:

Mrs. Thomas moved and Mrs. Smallwood seconded a motion to adjourn the meeting.

Meeting adjourned at 8:04 P.M.

Roll call vote: unanimous yes.

Kenneth Klima, President

Merry Lou Knuckles, Treasurer