

**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

---

The **Regular Meeting** of the Cardinal Board of Education held at 6:00 p.m. on June 10, 2015, was attended by Ken Klima, Wendy Anderson, Nancy Ferguson, Andy Sefcik and Katie Thomas.

Meeting was opened with the Pledge of Allegiance.

**Presentations:**

Roof Update – Dr. Hunt shared the progress of the high school roof project. We are in the process of securing financing loan financing from Middlefield Bank. He asked Ms. Knuckles to talk to the financing aspect. *Ms. Knuckles reported Scott Ericson from Rockmill has been working with the group at Middlefield Bank to secure a \$300,000 loan for roof improvements at high school. All of the legalities and paperwork are being put in place and they will be meeting next week to basically finalize things. Our intension is to have resolution for your approval at the June 24<sup>th</sup> meeting which will be changed to a special meeting for this purpose. Once it is passed the bond council will complete a certificate of financing and once the bank has that we will receive the money and we can get contracts signed and the work started.* Mrs. Ferguson asked the length of the loan. *Ms. Knuckles replied a five year term which we can pay off early with no penalty.* Mrs. Thomas asked what the interest rate will be. *Ms. Knuckles replied she has not been given that information yet, it is part of the discussion and finalization next week.*

KSU Forum with vote – Dr. Hunt stated we need to be all in for this project or all out by September. He is suggesting an Open Discussion/Public Forum where we invite the public to share their thoughts about the KSU high school consolidation. The Board would not engage in a question and answer period. Each person would be given 2-3 minutes to state their concerns and questions. We would take it all down and the Board can then take all of that in consideration when they decide on how to vote to continue or step out. *Mrs. Ferguson wanted to clarify there would be no questions and answers.* Dr. Hunt is suggesting this format for just listening to their concerns. We do not have many answers to give in the first place. This would be for them to share their thoughts. This is just his suggestion; the Board has to decide what to do. He does not think the Board wants to engage in a debate at this time. *Mrs. Thomas asked if the public has the same information that we have. We need to state the facts beforehand; it would behoove us to share our information to them.* Mrs. Ferguson recommended Tracy Jemison and Jerod Tudor came to give the information up front. They are represent that side of the information. *Mrs. Anderson asked how we can vote if we do not have a handle on this.* Dr. Hunt stated in September you have to vote to allow the state to come in and decided where this goes. He does not know where the control lies with this proposal. *Mrs. Ferguson stated it really lies with the voters.* Dr. Hunt stated it goes to the Board first. You have to say we are in and once you're in you're in. The public elects you to make those decisions. You have to vote to be a part of this first and then let the state come in to tell you what is what before the voters get a say in this thing. There is a push to do this and the local control is not there. *Mrs. Ferguson said we got handouts at the meeting in April and we should open this up to the others involved.* Dr. Hunt reminded them you really need to avoid a public dialog or debate, because you really do not know a lot about this. *Mrs. Anderson did not feel they need to be a presenter but they could speak if they wanted to. They don't know any more than we do and they shouldn't. If they do then they should be sharing that with the Boards.* Mr. Klima stated if they are here then people are going to want to ask them questions, not sure that is the intent. *Dr. Hunt stated he was not viewing this as a q and a time, but as an open public forum. It is just his suggestion since it is ultimately up to you; you are the ones who have to vote first. So, how do you want it to go? The concern here is where the local control is, after what vote doe the people get a say. Is it after you decided to consolidate or is it just for the bond issue.* Mrs. Thomas likes the idea of a fact sheet, rather than a presentation. *Mr. Sefcik feels we need to include on the fact sheet the effects to the local economy – teachers' salaries, empty buildings. There are lots of questions. The kids may get a better deal but what hits will the local economy take with this move. List the positives and the negatives.* Mrs. Ferguson said with Ledgemont we had a question and answer time. She supports the consolidation. She has not received any facts yet to change her

**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

---

mind. *Mrs. Thomas is concerned about the public questioning the need for the PI levy and why we are voting to move down the road. This dual tract can be very confusing.* Mrs. Ferguson said we need to maintain our current buildings now until the new buildings are built, if they are. We owe that to our students. Can we afford not to take advantage of this? All of the schools have financial issues to deal with. Are we going to be sustainable five years down the road? This is a one time opportunity. We must pursue the PI levy, it is our responsibility. She feels a majority of the Board will vote not to continue but she support it. *Mrs. Anderson personally believes you could not compare these two different movements. With Ledgemont we knew who was in charge, what was happening, etc. We were still Cardinal. In this instance we are relinquishing our identity to the state. This was clearly the problem when Berkshire and Newbury tried to consolidate. The state had not answers for them and everyone was required to make a vote on something. They did not know who would be in charge or how much it would cost the taxpayers. There are so many unknowns like what it will cost the taxpayers or what the building would look like. These things make it critical when it comes to being asked to vote on that timeline. We are not voting if this is a good idea, we are being asked to vote on the state timeline.* Mrs. Ferguson accepts Mrs. Anderson's position but she cannot support it. Some of the things you are saying are valid concerns and she has heard them from other members of the Board, but that does not change her support. *Mr. Klima stated we have wandered off topic.* Dr. Hunt said as a Board you need to decide how you want to run the forum so you can collect information from the public. Then you need to vote to continue or step out. It is only fair to our public to give them the opportunity to come and speak if they would want to. *Mr. Klima likes the idea of a fact sheet, that will give them the information to decide to support it or not.* Dr. Hunt people will appeal to your sense of community and support for the District or they will say we need to do something different. Are we broken or do we need to stay the course? *Mr. Sefcik came on board three and a half years ago and this District and this community have gone through hard times and we have found a way to continue on.* Mrs. Thomas suggested having the fact sheet ahead of time and have everyone's input so everyone is giving the same information. *Mrs. Anderson added we need to present the time line given to us since that is all of the information we know for sure and that is what we are being asked to vote on. We should also include the HB.* Dr. Hunt said we can share the plan is for a 7-12 building, the state is looking at a bill to provide 50% of funds for building, that Auburn Career Center will not be affected by this move and the districts involved must maintain their elementary buildings. *Ms. Knuckles tried to sum up what the discussion, they would put together a fact sheet and share the timeline and HB with folks ahead of time. We can put it on the website along with the announcement of the change in the meeting type and location at the Middle School.* Dr. Hunt feels we owe it to the students and our community to provide a high quality education. With the PI levy we can maintain our buildings and keep our budget going to where we do not need to ask for additional operating funds at this time. We need to continue to focus on the education pieces whether we move down the road in a few years or not.

Substitutes – Dr. Hunt hopes to bring a recommendation to the Board in July for an increase in the cost of certified subs. We currently pay \$75 a day and others are paying between \$80-90. We need to be more competitive to get subs when needed. We are looking into a potential building sub who would be assigned wherever needed each day. *Mrs. Thomas asked if the compensation package had been discussed.* Dr. Hunt stated we have to look at the current contract to see if there are any guidelines for this type of position. We would keep it at the base rate or lower and may only offer single insurance coverage. *Mrs. Ferguson asked what they do if they are not subbing.* The subs would be busy everyday according to Dr. Hunt as they would be moved around the District wherever there is need. They will also be given other assignments as needed. *Mr. Sefcik state most subs want to work five day a week and they will cancel other jobs to get a better paying job.* Mrs. Thomas, having been a sub before being hired in, knows it has been \$75 for over 20 years. *Dr. Hunt* Mrs. Thomas raise to \$85 *Dr. Hunt* Ms. Knuckles interesting

IVDL Room – Dr. Hunt reported the room is underway and everything is being paid for by Straight A Grant monies, regardless of the speculation and rumors going around town. The general fund is not paying for any of

**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

---

this. We are getting iPads, distance learning equipment, a new website, a new phone system and other technology items all related to student learning and collaboration. Teachers will be trained on how to use the room effectively. Exciting to see how the room has been transformed. Everything will be set up for this fall.

End of Year Information – Dr. Hunt said Mrs. Ferguson had requested some numbers which were put in the packet, regarding scholarships and amounts. *Ms. Knuckles emailed the list to the Board.* Mrs. Ferguson said she got it but her request was for how many scholarships were for academics and athletics, separately. *Ms. Knuckles stated when she made the request, the report shared is what she was given.* Mrs. Ferguson stated other schools have it separated out, but the summary showed over \$700,000 which was impressive. Mineral Ridge with 62 students got over a \$1 million. She is not saying they are better than us but we have to concentrate on this more. *Dr. Hunt stated we have addressed the programming and alignment for next year.* Mrs. Anderson stated for scholarships being what they are, are offered to everyone but that does not mean they are going to complete the paperwork necessary. About 75% of scholarships are really up to the parents to complete and push to get done. If you have kids you know how difficult it can be to get the scholarships and endowment money. There are a lot of intelligent kids who do not have the gumption to get the paperwork done.

**Superintendent's Report -  
Action Items:**

**Personnel Matters**

Mrs. Anderson moved and Mr. Sefcik seconded a motion to approve the following personnel matters:

Approve contract effective July 1, 2015:

- Ken Potosky, high school custodian, 1 year limited contract for 2015-16 school year at Level 1, Step 1.

Rescind contract due to resignation:

- Holly Keasler, Jordak cafeteria monitor, effective April 28, 2015.

Supplemental Contracts

- LPDC, Laura Murphy, \$400.00
- Mentor Teacher, Christine Hiller - .04
- Volunteer H.S. Football Coach, Brandon Fuller
- Summer PE teacher, Jeffrey Fry, \$24/hour

Bus Drivers for 2015-16 school year, pending completion of all requirements and paperwork

Anderson, Marilyn	Jewell, Diane	Stanley, Tammy
Bornreger, Kevin	Kiviniemi, Joyce	Steinhoff, Suzanne
Brockway, Mark	Klatik, Laura	Strichko, Sandra
Burkey, Patricia	Kothera, Nancy	Tucholski, Vanessa
Butvin, James	McLaughlin, Doris	Warner, Valerie
Callison, Paula	Miller, Samuel	Wasson, Marsha
Delbo, Robert	Reighard, Richard	Westover, Tom
Hall, Colleen	Sanders, Elizabeth	Winzer, Roger
Hietanen, Connie	Slater, O. Anne	
Jacobs, Jerry	Springer, Petra	

**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

---

Van (only) Drivers for 2015-16 school year, pending completion of all requirements and paperwork

Delbo, Debbie	Rhodes, Alvin
English, Donna	Tovar, Amanda
Lee, Simone	Zeigler, Brian
McCandless, Greg	Zeigler, Jeff

Roll call vote:

Ken Klima, aye    Wendy Anderson, aye    Nancy Ferguson, aye    Andy Sefcik, aye    Katie Thomas, aye

**Donations**

Mr. Sefcik moved and Mrs. Ferguson seconded a motion to approve the following donations:

- Friends of Mike for JES cook out on May 29, 2015: \$676.80
- JES/CIS PTA:
  - Breakfast for Transportation: \$200.00
  - Classroom Rugs, Mrs. Gatrell and Mrs. Wells – scholastic points: \$659.99 each
  - Snacks/water for spring testing, grades 3&4: \$200.00
  - T-shirts for 3<sup>rd</sup> grade TEAM: \$604.00
  - National Geographic Magazine – 4<sup>th</sup> grade (2015-2016): \$360.00
  - Ohio Social Studies Weekly – 4<sup>th</sup> grade (2015-2016): \$556.33
  - Time for Kids Magazine – 3<sup>rd</sup>/4<sup>th</sup> grades (2015-2015): \$792.00
  - 3 magnetic dry erase boards (Horvath, Derecskey, Santoro): \$1,039.96
  - ScootPad K-4 Lite Premium Site License (2015-2016): \$957.82
  - Scholastic Magazine – 1<sup>st</sup>/2<sup>nd</sup> Grade (2015-2016): \$1061.80
- Pine Valley Bolts – sale of woodshop equipment: \$1,200.00
- Geauga Park District – transportation for 2<sup>nd</sup> grade field trip: \$203.76
- Music Boosters – Tri-State Music Festival: \$425.00

*Dr. Hunt wanted to thank the Fenselons for all they give to the District including the end of year cook-out at Jordak/CIS. And thanks to PTA for their support at Jordak/CIS and Middle School.*

Roll call vote:

Andy Sefcik, aye    Katie Thomas, aye    Ken Klima, aye    Wendy Anderson, aye    Nancy Ferguson, aye

**Pay-to-Participate Fees, Revised**

Mrs. Anderson moved and Mr. Sefcik seconded a motion to approve the revised, reduced Pay-to-Participate fees to reflect reduction in fees in marching band, Cardinares and flag line, for the 2015-16 school year.

<b><u>Middle School</u></b>	<b><u>Number Participating</u></b>	<b><u>Fee</u></b>
Track	20	\$200
Football	20	\$200
Volleyball	10/20	\$200
Cross Country	10	\$200
Boys/Girls Basketball	10/20	\$200
Wrestling	10	\$200
Cheerleading	6	\$100 (fall)
Cheerleading	6	\$100 (winter)

**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

---

<b><u>High School</u></b>	<b><u>Number Participating</u></b>	<b><u>Fee</u></b>
Baseball/Softball	15/25/35	\$300
Track	20/40	\$300
Football	25	\$300
Volleyball	10/18/25	\$300
Cross Country	10/20	\$300
Golf	6/10	\$300
Soccer	15/25	\$300
Boys/Girls Basketball	10/18/25	\$300
Wrestling	10	\$300
Cheerleading	6	\$150 (fall)
Cheerleading	6	\$150 (winter)
Marching Band	70	\$150
Cardinares	20	\$150
Flag Corp.	15	\$150
Musical		\$75

*Dr. Hunt shared that we have reduced the fees for athletics and Andy Cardinal has been working with the Boosters to cover the costs and is looking at a package for limits. Mrs. Thomas did not notice a reduction to the musical fee. Ms. Knuckles replied the musical has always depended on the number of students participating. If there are more kids the director can request a reduction in the fee amount. She has helped to track that.*

Roll call vote:

Wendy Anderson, aye   Nancy Ferguson, aye   Andy Sefcik, aye   Katie Thomas, aye   Ken Klima, aye

**Football Camp**

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve a football team trip to camp at Edinboro University in Edinboro, Pennsylvania on July 9-11, 2015. This trip requires school transportation.

Roll call vote:

Nancy Ferguson, aye   Andy Sefcik, aye   Katie Thomas, aye   Ken Klima, aye   Wendy Anderson, aye

*Mrs. Thomas said on a side note, she does not remember seeing the approval for band camp. Dr. Hunt asked Mr. Florjancic to find a closer venue in Ohio, but since he could not do so at this late date, they will be going to Edinboro. He will check on whether it has been approved or not.*

**Head Coach's Evaluation Document**

Mr. Klima moved and Mrs. Anderson seconded a motion to approve the Head Coach's Evaluation document (ATTACHMENT A).

*Mrs. Ferguson read through it but does not know enough to know if valid or not. Mrs. Thomas felt it seems more comprehensive than before. Dr. Hunt and Andy Cardinal reviewed it and discussed it. We felt it needed to be more rigorous and aligned with other evaluations. Mrs. Ferguson asked if it was compared to others. Dr. Hunt said yes we did and that is why some of the changes were made. Mrs. Thomas thought it was explicit and demanding. Mrs. Anderson likes that it requires a higher standard. Dr. Hunt said we are working with Positive Coaching Alliance and this will provide a great learning opportunity. Mrs. Ferguson asked if reviewed by legal. Dr. Hunt replied no, not required.*

Roll call vote:

Katie Thomas, aye   Nancy Ferguson, aye   Andy Sefcik, aye   Ken Klima, aye   Wendy Anderson, aye

**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

---

**Agreements, Contacts, Certification, Membership**

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve the following agreements, contracts, certification and membership:

- ESC Primary Service Agreement: effective July 1, 2015-June 30, 2017 - \$6.50 per pupil plus any additional contracted services. (ATTACHMENT B)
- Compucharts copier Agreement for 5 Kyocera Copy Systems. (ATTACHMENT C)
- Claire Zurbuch, Science Intervention Services - \$3,200 (paid from Title grant funds).
- ODE Direct Certification for Safety, Health and Nutrition for the free lunch program.
- Board of Education/Governing Board Resolution Authorizing 2015-2016 Membership into the **Ohio High School Athletic Association** for 2015-2016 school year:  
WHEREAS, Cardinal Local Schools of Box 188, Middlefield, OH, 44062, Geauga County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

**WHEREAS**, the Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA:

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD** that all schools listed on the reverse side of this card do hereby voluntarily renew their membership in the OHSAA and that in doing so, the Constitution and Bylaws of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board does reserve the right to raise the student-athlete eligibility standards as the Board deems appropriate for the schools and students under its jurisdiction; and

**BE IT FURTHER RESOLVED** that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Commissioner's Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws and Sports Regulations and the interpretations and rulings rendered by the Commissioner's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

*Mrs. Ferguson questioned the ESC item. Dr. Hunt has mentioned before about working with Fairport Harbor and they are not part of an ESC, have we looked at doing some of these items on our own. Last year she was shocked at the amount of money it cost for the services. Dr. Hunt said what you are voting on tonight is strictly an affiliation agreement. We will be affiliated with the Geauga County ESC for two years this is not about special education services they will be providing. That will come to use in August. With this affiliation we will have some benefits in services. There is money that flows between the ESC and the District which Ms. Knuckles can explain. Due to the large amount of special education population we are affiliated with them to provide these services. We are not paying the upcharges other districts will pay for those services. Mrs. Ferguson asked why a two year contract. Dr. Hunt stated that is a requirement, which is why other districts in the county are opting out since their two year affiliation is up this year. Mr. Sefcik asked what the \$6.50 charge was for, it is an administration charge. Dr. Hunt stated it was like a membership fee.*

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Katie Thomas, aye Nancy Ferguson, aye Andy Sefcik, aye

**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

---

**Disposal of Inventory**

Mr. Sefcik moved and Mrs. Thomas seconded a motion to a Motion to approve disposal of outdated books, uniforms, equipment, and computers from inventory:

- Old softball uniforms and outdated softball equipment.
- Security camera Bus 33.
- 5 - overhead projectors from the Middle School (tag #: 20546, 24875, 20159, 102411, 102791)
- 1 - Optima projector from CIS (tag #: 25329)
- 1 - VCR from CHS (tag #: 24549)
- 29 – World Geography Today books from CMS (Holt Rinehart and Winston, Inc./Harcourt Brace Jovanovich, Latest Copyright 1992.)
- Tech Department computers (ATTACHMENT D)

Roll call vote:

Wendy Anderson, aye    Katie Thomas, aye    Nancy Ferguson, aye    Andy Sefcik, aye    Ken Klima, aye

**Summer Fest Parade**

Mrs. Thomas moved and Mr. Sefcik seconded a motion to approve the use of Jordak Elementary School parking area by the Village of Middlefield to organize Summer Fest Parade on June 20, 2015 from 9:00 a.m. – 3:00 p.m.

Roll call vote:

Katie Thomas, aye    Nancy Ferguson, aye    Andy Sefcik, aye    Ken Klima, aye    Wendy Anderson, aye

**Treasurer's Report:**

**Minutes**

Mr. Sefcik moved and Mrs. Thomas seconded the motion to approve the minutes for the May 13, 2015, regular meeting and the May 27, 2015, work session meeting.

*Mrs. Ferguson questioned her saying anything about salaries in regards to the levy conversation. She was questioning what the inside millage could be used for and it got into the paper and it is in the minutes that she said it could be used for salaries. She wants it to show she did not question that as she knows what the general fund money can be used for. Ms. Knuckles said she believes it said you wanted to know if it could be used for salaries on the tape and she can listen to it again. Mrs. Ferguson remembers the conversation differently from what is reported. Ms. Knuckles listens to the tapes to put the minutes together and she can review it again for the wording.*

Roll call vote:

Ken Klima, aye    Wendy Anderson, aye    Nancy Ferguson, aye    Andy Sefcik, aye    Katie Thomas, aye

**Bills**

Mrs. Thomas moved and Mr. Sefcik seconded a motion to approve the bills in the amount of \$1,183,802.94 (includes payroll) paid during May, 2015, and those necessary for June, 2015.

Roll call vote:

Wendy Anderson, aye    Nancy Ferguson, aye    Andy Sefcik, aye    Katie Thomas, aye    Ken Klima, aye

**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

---

**Financial Reports**

Mr. Sefcik moved and Mrs. Thomas seconded a motion to approve the SM1, the Monthly Financial Reports and Cash Reconciliation for the month ending May 31, 2015, as submitted. Also approve the amendments to the Certified Revenues and Appropriations for the month of May, and those amendments necessary for June. General Fund Certified Revenues are \$13,869,872. All Other Fund Certified Revenues are \$3,654,132.65. General Fund Appropriations are \$13,803,974. All Other Fund Appropriations are \$3,825,593.64.

Roll call vote:

Nancy Ferguson, aye   Andy Sefcik, aye   Katie Thomas, aye   Ken Klima, aye   Wendy Anderson, aye

**Interest Income**

The School District earned \$430.64 in interest income for the month of May; fiscal year-to-date total is \$4,791.06. Interest rates are: Middlefield- Bank – 0.30%.

**Transfer**

Mrs. Thomas moved and Mrs. Anderson seconded a motion to approve the transfer of \$30,000 from the General Fund to the Food Service Fund to cover a deficit operating balance. Total transfers to date are \$130,000.

*Mr. Sefcik asked if this operating deficit is created by the cost of food or is it personnel costs. Ms. Knuckles replied the high personnel costs are mostly the reason. Last year they said we would have to raise our lunch cost to about \$5 a lunch to cover our operating costs. Because of the large number of free and reduced lunches we do not get penny per penny for the cost of a lunch. Mrs. Ferguson assumed it was due to the number of free lunches we provide. Ms. Knuckles stated we get a federal reimbursement on free and reduced lunches, but we do not get the full cost of the lunch back in the reimbursement. Mr. Sefcik asked if the \$80,000 in transfers is about the same as last year. Ms. Knuckles replied last year we were over \$100,000 and we may hit that before the end of the fiscal year depending on the final federal reimbursement yet to be received. At the June work session we may need to approve a final transfer. In past years we have had over \$185,000 into the fund. We have had an increase in participation so that does help us.*

Roll call vote:

Andy Sefcik, aye   Katie Thomas, aye   Ken Klima, aye   Wendy Anderson, aye   Nancy Ferguson, aye

**Fiscal Year Closing**

Mrs. Anderson and Mrs. Thomas seconded a motion to authorize the Treasurer to modify the following to close the fiscal year as necessary pending Board approval at the July, 2015, Regular Meeting:

Appropriation Resolution   Amended Certificate of Resources   SM1 Spending Plan for FY15

Roll call vote:

Andy Sefcik, aye   Katie Thomas, aye   Ken Klima, aye   Wendy Anderson, aye   Nancy Ferguson, aye

**Transfers and Advances**

Mr. Sefcik moved and Mrs. Anderson seconded a motion to authorize the Treasurer to make fund to fund transfers and advances as necessary to close fiscal year 2015; including those funds pending receipt of Federal Funds due but not yet paid, until approved at July 2015, Regular Meeting.

*Ms. Knuckles stated this does not usually happen. The general fund is responsible to cover any deficit cash balances on the books at the end of the fiscal year. This will happen with the federal funds basically due to a timing issue. We have to spend the money before we can get it and when we make our final request sometimes*



**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

---

*we get it before the end of the year but most times we do not. We are not required to make a transfer as long as the requests have been sent to the state for reimbursement. Any other funds require a transfer from the general fund. It is legally responsible to cover the deficit.*

Roll call vote:

Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Nancy Ferguson, aye Andy Sefcik, aye

**Final Certifications and Resolutions**

Mrs. Thomas moved and Mrs. Anderson seconded a motion to adopt the Final Certifications and Appropriations for FY 2015. (Barring any unforeseen items that will change the budget figures – if needed new certifications/appropriations will be approved at the June 24th meeting.)

<b>FINAL</b>	<b>Beginning of Year Unencumbered Cash</b>	<b>Certified Revenues</b>	<b>Appropriations</b>
General Fund	\$70,937.35	\$13,869,872.00	\$13,803,974.00
Special Revenue Funds	\$24,658.02	\$1,830,017.65	\$1,838,368.36
Debt Service Funds	\$1,168,254.94	\$847,721.00	\$1,030,025.00
Capital Projects Funds	\$81,343.84	\$323,672.00	\$342,731.00
Enterprise Funds	(\$25,585.82)	\$568,937.00	\$517,717.00
Fiduciary Funds	\$64,437.30	\$83,785.00	\$96,752.28
<b>TOTALS</b>	<b>\$1,384,045.63</b>	<b>\$17,524,004.65</b>	<b>\$17,629,567.64</b>

*Ms. Knuckles said if any changes do occur in the next few weeks we will approve a new set of final appropriations at the June 24<sup>th</sup> meeting.*

Roll call vote:

Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Nancy Ferguson, aye Andy Sefcik, aye

**Tax Advances**

Mr. Sefcik moved and Mrs. Thomas seconded a motion to authorize the Treasurer to request tax advances of the County Auditor for July 2015.

Advance Dates - July 3, 2015 July 10, 2015

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Nancy Ferguson, aye Andy Sefcik, aye Katie Thomas, aye

**Temporary Appropriations FY 2016**

Mrs. Anderson moved and Mrs. Thomas seconded a motion to adopt a Temporary Appropriation Resolution for FY 2016 based on the Estimated Certificate of Resources as approved by the County Auditor and the FY 2015 current revenues and expenditures. These appropriations will allow the School District to operate through the August, 2015, board meeting and beyond.

**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

	<u>Certified Revenues</u>	<u>Temporary Appropriations</u>
General Fund	\$13,234,700.00	\$10,000,000.00
Special Revenue Funds	\$848,000.00	\$551,500.00
Debt Service Funds	\$835,594.00	\$930,100.00
Capital Projects Funds	\$318,026.00	\$250,000.00
Enterprise Funds	\$325,000.00	\$220,000.00
Fiduciary Funds	\$35,500.00	\$31,000.00
<b>TOTAL Temporary Appropriations</b>	<b><u>\$15,596,820.00</u></b>	<b><u>\$11,982,600.00</u></b>

*Ms. Knuckles explained to the Board that the certified revenues approved by the Budget Commission sets the amount to establish temporary appropriations/budget to begin the next fiscal year.*

Roll call vote:

Wendy Anderson, aye Nancy Ferguson, aye Andy Sefcik, aye Katie Thomas, aye Ken Klima, aye

**Property, Fleet and Casual Insurance**

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve Property, Fleet, and Casual Insurance renewal with Todd Associates. Premium costs are \$26,803 for Property and General Liability, \$14,372 for Fleet, \$3,053 for Umbrella, \$2,811 for Boiler & Machinery and \$822 for Crime, for a total of \$47,861. (An increase of \$5,361 over FY 2014 due to updated property appraisal values and a slight increase in premium costs.)

*Mrs. Ferguson asked if we shopped around.* Ms. Knuckles replied yes, we had three companies interested in giving us quotes and only two met the deadline. This company had the best premium costs.

Roll call vote:

Nancy Ferguson, aye Andy Sefcik, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

**Resolution of Necessity**

Mr. Klima moved and Mrs. Anderson seconded a motion to adopt of the following resolution:

**A RESOLUTION SUBMITTING TO THE ELECTORS OF THE CARDINAL LOCAL SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY FOR THE PURPOSE OF GENERAL PERMANENT IMPROVEMENTS, PURSUANT TO SECTION 5705.21 OF THE REVISED CODE.**

WHEREAS, on May 13, 2015, this Board adopted a resolution pursuant to Section 5705.03 of the Revised Code declaring it necessary to levy an additional 2.0-mill ad valorem property tax outside the ten-mill limitation for the purpose of general permanent improvements and requesting the Geauga County Auditor to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by that additional levy; and

WHEREAS, the Geauga County Auditor has subsequently certified to this Board that the total current tax valuation of the District is \$300,869,310 and the dollar amount of revenue that would be generated by that 2.0-mill additional levy would be \$601,739 annually during the life of the levy, assuming that the total current tax valuation remains the same throughout the life of the levy;

**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

---

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cardinal Local School District, Counties of Geauga and Trumbull, Ohio, not less than two-thirds of all members of said Board elected thereto concurring, that:

Section 1. This Board finds, determines and declares that the amount of taxes which may be raised by the Board of Education of the Cardinal Local School District within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of this School District, and that it is necessary to levy a tax in excess of that limitation at the rate of 2.0 mills for the purpose of general permanent improvements for a period of five years.

Section 2. The question of an additional 2.0-mill tax levy for the purpose of general permanent improvements for a period of five years, beginning with the tax list and duplicate for the year 2015, the proceeds of which levy first would be due and collected and made available to the District in calendar year 2016, shall be submitted under the provisions of Section 5705.21 of the Revised Code to the electors of the Cardinal Local School District at an election to be held therein on December 3, 2015, as authorized by law. That election shall be held at the regular places of voting in this District as established by the Board of Elections of Geauga County, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. The Treasurer of this Board be and is hereby authorized and directed to give or cause to be given notice of that election as provided by law.

Section 4. The Treasurer be and is hereby directed to deliver a certified copy of this resolution, together with a certified copy of the resolution adopted by this Board on May 13, 2015 and referred to in the first preamble to this resolution and the related County Auditor's certificate, to the Geauga County Board of Elections before the close of business on August 5, 2015.

Section 5. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call vote:

Andy Sefcik, aye    Katie Thomas, aye    Ken Klima, aye    Wendy Anderson, aye    Nancy Ferguson, aye

**Discussion Items:**

Student Fees – Dr. Hunt reported to the Board that the last couple of months we have been looking at the budgets to review and hopefully reduce the student fees per building. We have been friendly debating where to put student dollars to support instructional classroom items. One of the things discussed is how we charge fees for everything and we have a building fee. We are taking a close look at how we shuffle the deck chairs and allocate our dollars to help reduce the burden we put on our families attending Cardinal. The fees can add up to over \$100 in the high school. If we need a fee then let's charge a building fee. We need to finalize a number for each building. *Ms. Knuckles added we looked at each building and decided each level needed a different fee amount for different reasons. The elementary was about \$50, but the middle school had to be a bit higher due to the college ready courses now being offered. At the high school it needed to be a bit higher due to the sciences, arts, and lab costs. We did not come back to a consensus yet.* Dr. Hunt we are reviewing the need for fees and what they are covering. This will make collection of fees easier for all concerned. We are trying to reduce the burden. *Mrs. Ferguson likes the idea for efficiency for all including the person who has to handle the money. When you determine the building fee you should list what the fee is for. Will you be offering installment plans for parents with multiple kids?* Dr. Hunt we currently do have payment plans and will continue to do so. *Mrs. Anderson is thrilled with the whole concept as the bills the year have been insane to follow.* Dr. Hunt there is also Board policy regarding fees and this will make things more efficient for everyone. He will bring it back as a recommendation shortly for your approval.

**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

---

Substitutes - Dr. Hunt stated we have been reviewing the cost of what we pay subs and how we have been struggling to get subs. At the end of the year we had several teachers out at the same time and had trouble finding subs to cover all absences. We need to modify what we pay per day to be more competitive. He hopes to bring a recommendation to the Board in July to increase the daily sub rate. We currently pay \$75 a day and others are paying between \$80 – 90. We are looking at \$85 for a new rate. We are also looking into the potential of a building sub assigned wherever there is a need in the District. A district sub will be placed each day where the need is. We are still in discussion about this and will be bringing this back to you at a later date. *Mrs. Thomas asked if he has talked about a compensation package.* Dr. Hunt stated we have to look at the current contract first, he did not find a permanent sub position in our contract. He is considering offering it at a bachelor's level and only single benefits. *Mrs. Ferguson asked what they would be doing if they are not subbing in a classroom.* Dr. Hunt informed them the data would show that this person would be busy every day, they would move around the District on other assignments as needed. We would need to work on the contractual language for this type of position. *Mr. Sefcik stated most subs want to work five days a week and with AESOP they can cancel for other jobs paying a higher rate.* Dr. Hunt agreed. This would be beneficial to us to attract good subs to fill in where needed and then will not have to scramble for teacher coverage. *Mrs. Thomas stated she knows it has been \$75 for close to twenty years.* Dr. Hunt stated we have spent a lot of time looking at our budget and looking at what we need to have as opposed to what we want to have. This is part of the total discussion. Does this become a need for us? If so we need to see how we can make it work. *Mrs. Thomas suggests going to \$85 and see how that works to get people coming her and then look into a contracted sub position.* Ms. Knuckles shared it was interesting to see on the resumes for the younger folks interviewing this week to see how many of them had long-term sub positions for the last few years and are searching for their own position in a district.

**Hearing of the Public:**

Laura Duncan – Talking around to some of the local stores and to students who will be seniors in the fall, their main complaint is the bullying. It is awful in the district and no one at a higher level is handling it. She is hoping that someone at a higher level will handle this. *Mr. Klima thanked her for bringing it to their attention and they will look into it.*

Mark Longrich – An update for Huskie Nation Foundation. Gary Cox has resigned the position as president due to family commitments. But the good news is Bill Fisher has stepped up to take the position.

Bill Fisher – He is excited to step into the position and has been spending a lot of time getting caught up with all that has been going on. He is looking at previous fundraising activities and looking at new ideas without bombarding our businesses. This project is important and is still going forward.

**Information:**

RTTT - Dr. Hunt shared this grant is now finished, all money spent and all resources completed.

**Legislative Update:**

Mrs. Anderson reported they are still playing with the budget, curriculum and common core. Nothing much has been decided at this time. *Mrs. Thomas stated at least they are talking about limiting testing.* Mrs. Anderson agreed, there will be huge changes in testing. They are seeing that you do not have to throw the baby out with the bathwater, but the program isn't necessarily bad but the testing is the problem.

**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

---

**Auburn Career Center:**

Mr. Klima reported the excavators are coming in to rip up the parking lots. The Board sent back the ESC iStem contract for verbiage changes.

**Student Recognition Liaison:**

Mrs. Thomas congratulated the following students for their achievements:

**Huskie Pride Awards for May**

**Kindergarten**

Xzavier Apathy	Madison Stokes	Aden Frey	Kaylyn Kurtz
Leanne Mast	Anna Miller	Nijha McLeish	Alayna Hall
Jayden Mitchell	Capri Burch	Johan Miller	Makalynn Carstens
Amy Byler	Kenny Byler		

**First Grade**

Emma Clinger	Sypher Dailey	Emma Clinger	Noah Zimmerman
Trinity Wojtasik	Robbie Miller	Delana Kellogg	Blake Strever
Jonathon Fekete	Chase Day	Riley Konkol	

**Second Grade**

Laila Mathews	Frank Corrao	Nancy Miller	Madelyn Ehrhardt
Izzie Saliga	Izzie Saliga	Carolyn Kurtz	Dylan Meadows
Ruth Lingler	Haylee Rosenberger	Aden Gingerich	Mary Lynn Miller

**Third Grade**

Troy Francisco	Ian Williams	David Clawson	Kay Emma Weaver
Karak Kurtz	Carlie Wood	Lily Katz	Giovanni Vargas
Sarah Bella	Joseph Kuzma	Alydia Dillon	Wesley Soltis

**Fourth Grade**

Miranda Roach	Isabella Corrao	Tyler Rowan	Shirley Gingerich
Troy Harper	Rene Fenshaw	Noreen Baril	Dylan Stewart
Casey Koeth	Kyle Schaeffer	Morgan Baumgartner	Owen Veon
Sabrina Clinger			

**Fourth Graders w/Straight A's Q4**

Audrey Avalon	Sabrina Clinger	Ethan Detweiler	Anastasia Fisher
Caden Gragg	Nathan Lunger	Hailey Murphy	Cassandra Nguyen
Nathan Omlor	Jenna Osborn	Dylan Stewart	

**Cardinal Local School District  
Regular Meeting  
June 10, 2015**

---

**Medals given to Fourth Graders w/Straight A's all year**

Ethan Detweiler	Anastasia Fisher	Caden Gragg	Cassandra Nguyen
Nathan Omlor			

**Fourth Grade Perfect Attendance**

Ethan Detweiler	Cassandra Nguyen
-----------------	------------------

**Third Graders w/Straight A's Q4**

Clayton Carman	Clayton Cochran	Nicole Day	Alydia Dillon
Troy Francisco	Emma Geesling	Dakota IronCloud	Tyheed Johnson
Lillian Katz	Karah Kurtz	Anna Layman	Jamie Marlowe
Alexander Mesarchik	Liliana Morris	Jesse Oros	Daniel Schmidt
Wesley Soltis	Logan Strever	Carlie Wood	Zoey Yoder
Isabella Zippay	Rachael Zurick		

**Executive Session:**

Mr. Sefcik moved and Mrs. Thomas seconded a motion to retire to Executive Session for the purpose of Superintendent's evaluation/contract.

Motion approved at: 7:25 P.M.

Roll call vote:

Mrs. Anderson, aye      Mrs. Ferguson, aye      Mr. Sefcik, aye      Mrs. Thomas, aye      Mr. Klima, aye

Time Retired: 7:30 P.M.

Time Returned from Executive Session: 8:00 P.M.

**Adjournment:**

Mrs. Thomas moved and Mr. Sefcik seconded a motion to adjourn the meeting.

Meeting adjourned at 8:04 P.M.

Roll call vote: unanimous yes.

---

Kenneth Klima, President

---

Merry Lou Knuckles, Treasurer