

**Cardinal Local School District
Regular Meeting
November 14, 2018**

The **Regular Meeting** of the Cardinal Board of Education held at 6:00 p.m. on November 14, 2018, was attended by Ken Klima, Wendy Anderson, Barb Rayburn, Linda Smallwood and Katie Thomas.

Meeting was opened with the Pledge of Allegiance.

Student Recognition:

Opinion Featured: Our opinions matter! Every year at Jordak, the 4th graders watch the WVIZ/PBS ideastream program Newsdepth and send in editorials to the program on a particular topic they discuss. The program then chooses a few responses from all received to feature on an upcoming program. Recently, Ivy Kaminski had her opinion on promoting free rec and school sports featured as a response to the topic of "If you could write a large number of letters to the general public about an issue, what topic would you write about and why?" Ivy's full opinion stated: "I would promote free rec and school sports so families could enjoy the game and not be worrying about paying money. It would also allow families to buy better sport supplies. I myself play sports and it costs a lot of money just to sign up." Great job Ivy!

Cabbage: We have quite the crop of growers here at Cardinal! 4th grader Alaina Hickox successfully completed the Bonnie Plants 3rd Grade Cabbage program over the summer. Ms. Tropf does this program with her students every year before they leave the third grade. It's simply a way to introduce students to vegetables and gardening! We've had several successes in the last several years and those students are always so excited to show off their product! Great job Alaina!

Landscape: We would like to congratulate CHS senior and Auburn Career Center student Alec Miller on his recent achievements in the landscape and horticulture competition. Alec placed first on the written portion of the test and will advance to compete in the state competition later this winter. In addition, Alec was also part of the Auburn team that placed 4th in the outdoor competition that was held at Holden Arboretum. Congratulations Alec and good luck in the state competition!

Mr. Klima thanked everyone for coming. We are very proud of our kids here at Cardinal.

Discussion Items

First Reading of NEOLA policy update Vol.37, No.1 – Dr. Hunt reported he has provided a summary of the changes coming to new and revised policies. We have a new reading process now with BoardDocs. If there are any questions or additional commentary on any of the items, please contact Dr. Hunt and he will provide the necessary information.

Finance Committee – Dr. Hunt and Ms. Knuckles met with the finance department and the four of us reviewed strategy five of the strategic plan. We talked about starting up the Finance Committee again to help ensure the transparency of the District's finances. This can be approved in January according to Ms. Knuckles. *Ms. Knuckles stated it will be approved at the January organizational meeting once it is organized.* Mr. Klima asked how many people will be on the committee; two board members and community members. How do you get the community members? *Ms. Knuckles replied one or two board members and two to three community members. The Board sets the number of people. The last time, in 2009, we had one board member and two community members. We would need to advertise for the openings on the finance committee and then the Board would review the applications.* Mr. Klima said we could get this all together in December so we are ready to approve in January.

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Superintendent's Report

Action Items:

Human Resources/Personnel

Mr. Klima moved and Mrs. Anderson seconded a motion to approve the following personnel matters:

- A. Resignation
 - Rebekah Goff, CMS Paraprofessional, effective November 9, 2018
- B. Hire
 - Heather Baumgartner, CMS Paraprofessional, probationary contract, effective November 12 - December 3, 2018; Level 2
- C. FMLA
 - Patricia Burkey, bus driver, effective November 7, 2018, for two weeks
- D. Substitute
 - Debora Delbo, transportation aide, cafeteria, secretarial; necessary paperwork on file
 - Jeffrey Hickox, van driver, necessary paperwork on file
- E. Supplemental Contract, 2018-19 school year
 - Christine Hiller, Mentor Teacher, .04
 - Danielle Moon, HS Science Teacher Leader, .03

Roll call vote:

Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

Student Teacher

Mrs. Smallwood moved and Mrs. Thomas seconded a motion to approve Hiram College student Hannah Bennett as a student teacher for CHS science; to be completed in the spring 2019 semester with some instruction during the winter 2018 semester.

Roll call vote:

Katie Thomas, aye Barb Rayburn, aye Linda Smallwood, aye Ken Klima, aye Wendy Anderson, aye

Out of State Field Trip

Mrs. Anderson moved and Mrs. Rayburn seconded a motion to an out of state field trip for students participating in the Geauga County SALES leadership program to Jonesville, Virginia for a service learning project from December 31, 2018-January 4, 2019.

Mrs. Thomas asked Dr. Hunt to please explain more. Dr. Hunt responded we had students participate in this last year. It is a program that came through the Lake County Superintendents for service learning. They travel, build homes, help at the soup kitchens and other projects. Mrs. Thomas asked how many are going. Dr. Hunt was not sure at this time. Mrs. Thomas asked if we could hear about their trip when they return. Dr. Hunt agreed. Mrs. Rayburn asked what SALES stood for and Dr. Hunt said he would check into it.

Dr. Hunt goggled it and it stands for Service and Leadership for Students; it's a grassroots effort to provide service opportunities for students.

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Roll call vote:

Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

Donations

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve the following donations:

- Lake Health, 50 boxes of Kleenex (estimated value \$75.00)
- Huntsburg Grange, \$300.00 to the Cardinaires for performing at their Thank You dinner
- CCM Rental at Chesterland, use of 40' boom lift for advertising in the football stadium for the 2018 season (estimated value \$285.00)
- Maggie's Donuts, to Cardinal High School:
 - Stainless steel hot dog roller (value: \$239.00)
 - Napkin holders/paper products (value: \$100.00)
 - Bunn coffee machine, one, (value: \$699.00)
- Cardinal Music Boosters to the CHS choir
 - Vocal music (value: \$103.80)
 - Yamaha digital piano (value: \$1,099.99)

Roll call vote:

Barb Rayburn, aye Ken Klima, aye Wendy Anderson, aye Linda Smallwood, aye Katie Thomas, aye

Treasurer's Report:

Minutes

Mrs. Thomas moved and Mr. Klima seconded the motion to approve the minutes of the October 10, 2018, regular meeting and the October 24, 2018, work session/meeting.

Roll call vote:

Ken Klima, aye Wendy Anderson, aye, Barb Rayburn, aye Linda Smallwood, abstain Katie Thomas, aye

Bills

Mrs. Anderson moved and Mrs. Rayburn seconded a motion to approve the bills in the amount of \$1,255,412.53 (includes payroll) paid during October 2018, and those necessary for November 2018.

Roll call vote:

Wendy Anderson, aye, Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

Financial Reports

Mrs. Smallwood moved and Mrs. Rayburn seconded a motion to approve the SM1, the Monthly Financial Reports and Cash Reconciliation for the month ending October 31, 2018, as submitted. Also approve the amendments to the Certified Revenues and Appropriations for the month of October, and those amendments necessary for November. General Fund Certified Revenues are \$14,606,667. All Other Fund Certified Revenues are \$4,343,458. General Fund Appropriations are \$14,596,235. All Other Fund Appropriations are \$5,743,069.

Roll call vote:

Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

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Interest Income

The School District earned \$4,893.85 in interest income for the month of October, fiscal year-to-date total is \$19,131.17. Interest rates are: Middlefield Bank – 0.30%, STAROhio 2.01%

New Fund

Mrs. Thomas moved and Mrs. Smallwood seconded a motion to approve the new School Safety Grant fund, budget to be determined later.

Revenues	499-3220-9219	
Expenditures	499-3290-419-9219	499-3290-519-9219

Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye

Information:

November 15-16: JES Mobile Dentist
November 16: Picture Day Make-Ups & Winter Sports Pictures
November 16-17: CHS Fall Play, 7:00 p.m. at CMS
November 18: CHS Fall Play, 3:00 p.m. at CMS
November 19: Music Booster Meeting, 6:00 p.m. at CHS
November 19: CVC Honors Choir Concert, 7:00 p.m. at Harvey High School
November 21: No School - Teacher Compensatory Day
November 22-23: No School - Thanksgiving Break
November 26: Fall Sports Banquet, 6:00 p.m. at CHS
November 28: Early Release Day
November 28: BOE Work Session/Meeting
December 3: 1st Grade Concert, 6:30 p.m. at CMS
December 3: 2nd Grade Concert, 7:30 p.m. at CMS
December 5: Early Release Day
December 6-7: JES Holiday Headquarters
December 8: Merry Middlefield Meet the Grinch, 12:00-1:30 p.m. at CHS
December 10: CMS Band Concert, 7:00 p.m. at CMS
December 11: CMS Choir Concert, 7:00 p.m. at CMS
December 12: Early Release Day
December 12: BOE Meeting, 6:00 p.m.
December 12: CHS Winter Concert, 7:00 p.m. at CHS
December 14: CMS Winter Formal (7th and 8th grades only), 6:00-8:00 p.m. at CMS

Mrs. Thomas noted the board meeting is the same day as the high school concert. Can we move up the time of the meeting so we can attend? Dr. Hunt said yes if the Board agrees to a time. After a brief discussion, the meeting time for December 12th was moved up to 4:30 p.m. so it will end prior to the concert time.

Meetings:

November 28 – Meeting/Work Session, 6:00 p.m.

Legislative Update: Mrs. Anderson reported she had a good time in Columbus attending the legislative update with Senators Lehner, John Patterson and Scott Ryan. They are 99% sure they will extend the graduation requirements during this lame duck period and deal with changes next year. *Dr. Hunt said he heard the same*

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thing. It's good to know since we have some kids in danger of not graduating and now we know what way to go. They are going to review changes to the requirements. Mrs. Anderson said they were very aware of the big problems with graduation requirements and they are getting committees together to review this and finances for school funding. ECOT was discussed as they are still unsure about how to get the money back and to the schools. There were a lot of questions on the upcoming changes. It was nice to see both the Democrat and Republican senators working together for school education.

Safety Committee: Mrs. Smallwood read a list of the safety changes made to the District so far this year.

- Changed the parent and visitor entrance at Jordak and High School. There is a second locked door to the office, a window with a pass through and a buzzer for the secretary to let them in.
- Locked doors have been added inside CIS to secure the Science lab.
- Additional cameras will be installed inside and outside the buildings that the administrators and police can monitor.
- Gilmore is installing new entry systems on all doors. Authorized personnel will have badges to swipe to enter. The system can be programmed to let people in during their authorized hours only. Work started 10/31 and should be completed in 6-8 weeks.
- We have ordered shatterproof film for the windows and doors at all buildings.
- All staff have had ALICE training conducted by the Village Police Department and "Stop the Bleed" buckets will be placed in classrooms soon.
- Students deemed in need of mental health assistance will be referred to the County for service.
- Metal detectors have been set up and programmed by the Village Police Department. The first run went well. There will be changes to speed up the process and get the students out of the weather.

Mrs. Thomas asked if they meet regularly or as needed. Mrs. Smallwood said as needed.

Auburn Career Center: Mr. Klima reported not much was happening except they are wondering where to put all of the kids. They got a good deal on some equipment for next summer's projects and can use that money to repair other things as needed.

Adjournment:

Mrs. Thomas moved and Mrs. Rayburn seconded a motion to adjourn the meeting.

Meeting adjourned at 6:30 P.M.

Roll call vote: unanimous yes.

Kenneth Klima, President

Merry Lou Knuckles, Treasurer